

City of Cortland Special Event Application

Event Name: Relay For Life of Cortland County – Luminaria Event Today's Date: 6/4/2020

Event Contact: Nancy McLaughlin CDP Member? Yes No

Address: PO Box 5, Homer NY 13077 New Event Existing Event

Email: nmclaugh1720@yahoo.com Phone: 607-745-1551

Will proceeds of your event benefit a charitable cause that provides service to Cortland residents? Yes No If yes, name the charitable causes: Am Cancer Society – cancer patients Non-profit Tax ID: Fed tax ID# 128316 Fed tax ID# 16-0743902

Event Information

NAME OF EVENT: Relay For Life of Cortland County – Luminaria Event to be combined with the Corn Duck Derby & PTPP

TYPE OF EVENT This event would display Luminaria bags purchased in memory or in honor of people stricken with Cancer. The bags would (i.e., walkathon, street fair, festival, etc.): be lit from 9-10 PM and community member would be invited to walk the pathway to look at the bags.

EVENT LAYOUT If the event is a walkathon, run, etc., attach a map of route and/or street closures. If the event is a festival or street fair, attach a map to indicate location of street blockages requested, booth alignment and type of merchandise vended from each booth.

DATE DAY 1: <u>9/26/2020</u>	DATE DAY 2: _____
<input type="checkbox"/> STREET CLOSURE: Start Time: _____ End Time: _____ Street: _____	<input type="checkbox"/> STREET CLOSURE: Start Time: _____ End Time: _____ Street: _____
<input checked="" type="checkbox"/> LOT CLOSURE The lots would be open for parking however we would start setting up the Luminaria about 7:00 and some sections would be closed depending on the location number of bags. Lots would be determined by Corn Duck Derby – Yamen or Suggett	<input type="checkbox"/> LOT CLOSURE: Start Time: _____ End Time: _____ Lot: _____
<input type="checkbox"/> AMPLIFIED MUSIC: Start Time: _____ End Time: _____	<input type="checkbox"/> AMPLIFIED MUSIC: Start Time: _____ End Time: _____

START LOCATION: _____ END LOCATION: _____

EXPECTED # OF PARTICIPANTS: 10 # OF SPECTATORS: 100? # OF VEHICLES: 50? HOTELS: Is this event expected to generate area overnight stays? If so, estimated # of rooms: _____

Event Components

<input checked="" type="checkbox"/> City park use	<input type="checkbox"/> Temporary structures	<input type="checkbox"/> Food cooked on-site
<input type="checkbox"/> City streets blocked	<input type="checkbox"/> Canopies up to 10' x 10'	<input type="checkbox"/> Alcohol sold on-site
<input type="checkbox"/> City sidewalks blocked	<input type="checkbox"/> Grounded tents over 10' x 10'	<input type="checkbox"/> Alcohol served
<input type="checkbox"/> City parking lots closed	<input type="checkbox"/> Beer and/or wine garden	<input type="checkbox"/> Vending
<input checked="" type="checkbox"/> City barricades	<input type="checkbox"/> Street banner requested	<input type="checkbox"/> Vending of goods
<input checked="" type="checkbox"/> City cones	<input type="checkbox"/> Rides or amusements	<input type="checkbox"/> Vending of food
<input type="checkbox"/> Animal ban	<input type="checkbox"/> Showmobile rental requested	Power Source
<input type="checkbox"/> Animals are part of the event	<input type="checkbox"/> Portable restrooms	<input type="checkbox"/> City electricity use
<input type="checkbox"/> EMTs needed on site	<input type="checkbox"/> Seating area	<input type="checkbox"/> Generator use
<input type="checkbox"/> Police escort requested	Sound	Insurance
Waste Management	<input type="checkbox"/> Fireworks	<input type="checkbox"/> General Liability insurance certificate
<input type="checkbox"/> City litter pickup	<input type="checkbox"/> Amplified sound or music	<input type="checkbox"/> Liquor Liability insurance certificate
<input type="checkbox"/> City street sweeping	<input type="checkbox"/> Ceremonial Gun Salute	

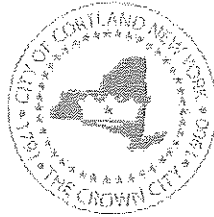
As the Corn Duck Derby committee firms up their plans I too will be able to provide more information.

Other components not listed: This is an extension of the request already submitted by the Corn Duck Derby Committee, so we'd need continued access to bathrooms in park buildings

Fire Approval: _____
 CPD Approval: _____
 Council Approval: _____

Marketing budget: _____ Admission Fee: none

City of Cortland
Fire Department



Wayne C. Friedman
Deputy Fire Chief

21 Court Street
Cortland, New York 13045

Phone: 607-758-8383
607-756-5612

Fax: 607.758.8385

Email: friedman02@hotmail.com

TO: Mayor Tobin, Members of the Common Council
FROM: Chief Friedman
DATE: June 11, 2020
RE: Agenda Item for June 16, 2020

The following items are listed for the agenda:

1- Consideration of a resolution to recognize and appropriate into the Fire Department donation account (Trust and Agency account, T44), an amount of \$1,266.00 from Cortland Produce Co Inc. (CP Cash and Carry).

This donation was given to a local vendor of the community (Fire Department) with intentions to be used for smoke and carbon monoxide detector purchases in the future. It will be used as a potential city fund match in a FEMA Fire Prevention Grant application which could award us a total of \$33,000, thus maximizing the acquisition of detectors.



CORTLAND POLICE DEPARTMENT

2020 RECOVERED BICYCLE SALE



June 10, 2020

TO: Mack Cook, Director of administration & Finance
FROM: Deputy Chief Paul A. Sandy
RE: Request for Bicycle Sale

Proposal for the Cortland City Police to conduct the Seventh Annual Bicycle Sale on Friday June 26, 2019 from 8:00 AM until 12:00 PM, as of means of reducing the number of recovered bicycles currently in possession of the agency, while putting the bicycles to good use within the community. This will take place at the Armory drill room. All bicycles will be sold in "AS IS" condition for \$25.00 each (exception for those which need large amount of work), with each buyer signing a waiver acknowledging the conditions of the sale. All proceeds will be split evenly and donated to the Cortland Water Works Deer Fund and the Community Oriented Police Program. There are approximately 80 bicycles to be sold, all in various stages of repair.

Community Oriented Police Officer Jesse Abbott will be present to register bicycles during the sale, as a way of continuing the Cortland City Police Department Bicycle Registration Program.

All officers will be wearing PPE and all citizens will be required to wear a mask.

(DC Paul A. Sandy)

The waiver is the same one approved by the Law Department in 2013.

Request for proposal

The city of Cortland owns real property at 119 Pendleton Street. It consists of approximately 6.87 acres and is improved by a single metal type warehouse.

The property will be sold as is. The property is bounded by railroad track to the east and south, Pendleton street to the west and residential area to the north. It is presently zoned General Industrial. A survey of the property is attached. Further information can be found on the Cortland County Real Property Tax Office website.

The City will require that any proposal includes the following:

1. A deposit of \$10,000 dollars, non -refundable, at the time of presenting the proposal
2. A minimum bid of \$100,000.00
3. The property will be sold as is including but not limited to any items appearing on a tile search or survey. Searches and survey if desired, will be at the expense of bidder which shall be at the expense of the bidder.
4. The property will be used as professional office space with appropriate landscaping
5. Storage of vehicles related to the business will be permitted
6. Removal of the existing warehouse required and to be done at the purchaser expense and completed within 45 days of purchase
7. Appropriate fencing or other buffer to be constructed along the residential north side of the property.
8. All scrub flora and fauna to be removed
9. No hazardous material will be stored or manufactured at the property
10. Appropriate egress will be developed and shown as a part of the site plan provided
11. No representations are made by the city as to use, access or right of way over the existing rail line.
12. The City reserves the right to reject all bids.

All bids will be due at the office of the City Attorney 25 Court Street on or before July 15, 2020 and must be presented in a sealed envelope sign on the seal by the bidder. Any inquires please contact Richard Van Donsel at 607-844-7167. Appointments to view the property may be made by contacting the above.