

PROJECT STATUS FORM
City of Cortland DRI 2020
Contract # C1001292
August 31, 2022

Includes the following components:

- 1) Main Street Improvements
- 2) Pocket Park**
- 3) Crown City Artworks Project
- 4) Downtown WIFI

Grant Amount:	\$5,925,248.00
Total Project Budget:	\$5,925,248.00*
Billed to City:	\$475,649,80
Reimbursement Requested from NY DOS:	\$346,589.75
Reimbursed Received from NY DOS:	\$346,589.75
Pending Submission to NY DOS (See below):	\$129,060.05

- M/WBE subcontractors payments need to be entered into NYS Contract System. Mayor will facilitate Thoma's use of system as Bruce Adams has not give us access.
- Nic Dovi reported that DOS has agreed to 8% DBE participation rather than MWBE goals. Nick to send email from DOS to Thoma and City agreeing to same. The 8% will pertain to both Utility and Main St. Improvements contracts.
- As previously reported, Biweekly Meetings have been scheduled at this time these will take place to discuss the technical issues.
- Nic Dovi did share that a monthly progress meeting should be set up in person, or virtual to discuss the progress of each component of the DRI Contact #C1001292.
- As previously reported, MWBE, EEO and Semi-annual reports submitted for the period ended June 30, 2022. Next quarterly reports due Oct. 15th for period ended September 30th.
- As previously reported, pay request #3 has been submitted to NYS DOS. Amount of request was \$129,060.05 for engineering . DOS has not processed as they want tasks broken down by component. Tim Faulkner confirmed at meeting 8/29/22 he will give us breakdown to send to DOS..

City of Cortland DRI Building Redevelopment Program

Status of Funds

Project Component	Budgeted	Committed	Expended	Remaining Funds
Building Rehabilitation Funds	\$ 540,000	\$ 540,000	\$ 58,000	\$ 482,000
Façade Lighting Funds	\$ 20,000	\$ 20,000	\$ -	\$ 20,000
Administration Funds	\$ 60,000	\$ 60,000	\$ 16,000	\$ 44,000

Project Status

	Project Address	Building Owner	Amount Awarded	Scope of Work	Signed Commitment letter	Environmental Review/SHPO	Project Bidding	Signed Construction Contract	Completed Construction	Project Closeout
Building Redevelopment	4 Church St.	Cortland Pregnancy Center	\$ 59,000	X	X	X	X			
	10-12 Main St.	Evangelos Souzas	\$ 58,000	X	X					
	33 Main St.	Zeus III of Cortland Inc.	\$ 50,000	X	X	X	X	X		
	35 Main st.	Dana Decker	\$ 58,000	X	X	X	X	X	X	X
	37 Tompkins St.	1890 House Carriage House	\$ 60,000	X	X	X	X	X		
	37-39 Central Ave.	Kathy Becker	\$ 60,000	X	X	X	X			
	50 Main St.	Dana Murdock	\$ 60,000	X	X	X	X	X	X	
	54 Main St.	Jeanne Catalfano	\$ 55,000	X	X	X	X	X	X	
	77-79 Main st.	Keith Fox, et. all.	\$ 60,000	X	X	X	X			
	130-136 Main st.	Terwilliger Family LLC	\$ 59,000	X	X	X	Project Terminated			
Façade Lighting	1 N. Main St.	David Yaman	\$ 10,000	X	X					
	2,4,6,8 Main St.	Kajen LLC	\$ 10,000	X	X					

Total Projects	\$ 540,000
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City of Cortland
 City of Cortland Income Property Program
 285HR320-21
 Status of Funds

8/30/22

Activity Name	Budget	Encumbered but not Paid	Expended	Unencumbered
Housing Rehabilitation SU	\$30,000.00	\$.00	\$.00	\$30,000.00
Program Delivery SU	\$5,000.00	\$5,200.00	\$300.00	-\$500.00
Housing Rehabilitation MU	\$380,000.00	\$.00	\$.00	\$380,000.00
Program Delivery MU	\$60,000.00	\$59,300.00	\$2,700.00	-\$2,000.00
Housing Rehabilitation 4+ Units	\$.00	\$.00	\$.00	\$.00
Program Delivery MU 4+	\$.00	\$.00	\$.00	\$.00
Administration	\$25,000.00	\$15,500.00	\$4,500.00	\$5,000.00
TOTALS:	\$500,000.00	\$80,000.00	\$7,500.00	\$412,500.00

Program Amount	\$500,000.00	Total Program Income	\$.00
Total Drawdowns	\$7,500.00	Balance on hand	\$.00

City of Cortland
NY Hemp Oil
285ED948-20
Status of Funds

8/30/22

Activity Name	Budget	Encumbered but not Paid	Expended	Unencumbered
Assistance to New York Hemp Oil	\$554,000.00	\$369,388.00	\$184,612.00	\$.00
Program Delivery	\$6,000.00	\$2,500.00	\$3,500.00	\$.00
Administration	\$10,000.00	\$7,750.00	\$2,250.00	\$.00
TOTALS:	\$570,000.00	\$379,638.00	\$190,362.00	\$.00

Program Amount	\$570,000.00	Total Program Income	\$.00
Total Drawdowns	\$190,362.00	Balance on hand	\$.00

Status Update: September 2022
New York Hemp Oil
CDBG ED 285ED948-20

Based on the 12 jobs that have been created, the city has drawn down \$190,362 of the \$570,000 that is available in the CDBG grant budget. As the state's retail hemp market is now fully open, New York Hemp Oil is actively working to create additional jobs for the manufacturing of new food and beverage products. Thoma is tracking the number of new jobs made available to low-to-moderate income individuals to ensure that all program requirements are satisfied. The next disbursement will be made as new hires and family incomes are confirmed.

City of Cortland
 Cortland Rehabilitation Program 2020
 285HR144-20
 Status of Funds

8/30/22

Activity Name	Budget	Encumbered but not Paid	Expended	Unencumbered
Housing Rehab	\$246,000.00	\$.00	\$.00	\$246,000.00
Program Delivery SU	\$40,000.00	\$39,700.00	\$1,800.00	-\$1,500.00
Housing Rehab MU	\$164,000.00	\$.00	\$.00	\$164,000.00
Program Delivery MU	\$25,000.00	\$24,800.00	\$1,200.00	-\$1,000.00
Administration	\$25,000.00	\$15,500.00	\$4,500.00	\$5,000.00
TOTALS:	\$500,000.00	\$80,000.00	\$7,500.00	\$412,500.00

Program Amount	\$500,000.00	Total Program Income	\$.00
Total Drawdowns	\$7,500.00	Balance on hand	\$.00

**CITY OF CORTLAND
HOUSING REHABILITATION STATUS
2020**

							Committee	Contract	Work
Applied and Reviewed	Income Eligible	Other Eligible	Sub Standard	# of Units	Population Served	Bidding	Approval Date	Award Date	Completed Date
Name/Addr	Yes/No	Yes/No	Yes/No			X	00/00/00	00/00/00	00/00/00
Cutia, Samuel 222 S. Main St.	Yes 7/19/22	Yes 7/19/22	Yes 7/19/22	2	Eld Vet				
Stevens, Holly 19 Pendleton St.	Yes 7/19/22	Yes 7/19/22	Yes 7/19/22	2	FM				
Aldrich, Joshua 68 Floral Ave	Yes 7/19/22	Yes 7/19/22	Yes 7/19/22	1	Dis Vet				
McNeely, Jessica & Wilson, Scott 10 Park St.	Yes 7/19/22	Yes 7/19/22	Yes 7/19/22	1					
Coots, Helen 89 River St.	Yes 7/19/22	Yes 7/19/22	Yes 7/19/22	1	Dis Eld FM				
Harvey, Dawn & Bernard 15 Frederick	No 7/19/22								
Tucci, Tirzah-Jo 27 Woodruff St.	No 7/26/22								
Monk, Linda 225 Central Ave	Yes 7/26/22	Yes 7/26/22	Yes 7/26/22	1	Eld FM				

1. Delinquent Taxes 2. Ownership/Deed in Question 3. Mobile Home Exceeds Age Limit 4. Insurance Requirement Not Met 5. Household

							Committee	Contract	Work
Applied and Reviewed	Income Eligible	Other Eligible	Sub Standard	# of Units	Population Served	Bidding	Approval Date	Award Date	Completed Date
Name/Addr	Yes/No	Yes/No	Yes/No			X	00/00/00	00/00/00	00/00/00
Chiara, Christopher 2 Pine St.	Yes 7/27/22	Yes 7/27/22	Yes 7/27/22	2					
Kruman, Andrea 15 Arthur Ave	Yes 8/8/22	Yes 8/8/22	Yes 8/8/22	1	FM (Hisp)				
Young, Lois	Yes	Yes	Yes	1	Dis Eld FM				

PROJECT STATUS FORM

Tioughnioga River Local Waterfront Revitalization Program (LWRP Update)
Contract # T100131
September 2022

Grant Amount: \$48,750 (75%)
Match: \$16,250 (25%)
Total Project Budget: \$65,000
Thoma Contract Amount: \$63,000
Billed to City: \$0
Reimbursement Requested from NY DOS: \$0
Reimbursed Received from NY DOS: \$0

<u>Task #</u>	<u>Brief Task Description</u>	<u>Percent of Completion</u>
1	Project Initiation Meeting	100%
2	Waterfront Advisory Committee	100%
3	Procurement of Consultants (if applicable)	100%
4	Consultant Selection and Compliance with Local Procurement Requirements	100%
5	Subcontract Preparation and Execution	100%
6	Second Project Meeting	100%
7	Preparation of a Community Outreach Process and Plan	100%
8	Draft Section I - Waterfront Revitalization Area (WRA) Boundary	100%
9	Draft Section II - Inventory and Analysis	100%
10	First Public Information Meeting	100%
11	Draft Section III - Local Waterfront Revitalization Program Policies	100%
12	Draft Section IV - Proposed Land and Water Uses and Proposed Projects	90%
13	Second Public Information Meeting	100%
14	Draft Section V - Techniques for Local Implementation of the Program	35%
15	Draft Section VI - Federal and State Actions and Programs Likely to Affect Implementation of the LWRP	0
16	Draft Section VII - Local Commitment and Consultation	0
17	Determination of Significance and Compliance with SEQRA	0
18	Complete Draft LWRP	0

19	Third Public Information Meeting	0
20	Final LWRP	0
21	MWBE Reporting	40%
22	Project Status Reports	60%
23	Final Project Summary Report and Measurable Results forms	0

Comments: Currently working on Section IV- Projects and proposed land and water uses. Discussions with DOS have led to revisions to the completed section. In the process of making a drawdown.