

1. Agenda

Documents:

[AGENDA.2.4.2020.PDF](#)

2. Supporting Documents

Documents:

[CC SUPPORTING DOC. 2020.02.04.PDF](#)

## COMMON COUNCIL AGENDA

February 4 , 2020

7:00 PM Public Hearing on amending Code section 107 regarding registration of Vacant Buildings.

Public Hearing on amending Article 11 section31 & 32 prohibiting turns from Groton onto Otter Creek Place.

- Call Meeting to Order
- Salute to the Flag of the United States
- Public Comments
- Ward Reports
- Mayor's Report
- Minutes – Approval of minutes

### **AGENDA:**

**Item #1** – Consideration of a local Law to amend Article 11 section31 & 32 prohibiting turns from Groton onto Otter Creek Place. (Ric VanDonsel)

**Item #2** – Consideration of a Resolution to approve the special event application along with other required applications for Chill –A - Bration on Saturday February 29, 2020 from 12PM - 5PM. (Tim Bennett)

**Item #3** – Consideration of a Resolution to approve the special event application along with other required applications for Shakespeare in the Park on August 14-16, 2020 and August 21-23, 2020 from 6PM - 9PM. (Tom Corey)

**Item #4** – Consideration of a Resolution to waive fees for the special event application for Shakespeare in the Park. (Tom Corey)

**Item #5** – Consideration of a Resolution to approve the re-appointment of Elizabeth Wavle- Brown as City Historian. (Mayor Tobin)

**Item #6** – Consideration of a Resolution to approve the appointment of John Busch to the Environmental Advisory Committee. (Mayor Tobin)

**Item #7** – Consideration of a Resolution to approve the re-appointments to various Boards and Commissions listed on the attached list. (Mayor Tobin)

**Item #8** – Consideration of a Resolution to lift the hiring freeze to fill an anticipated vacancy in the Fire Department. (Chief Friedman)

**Item #9** – Consideration of a Resolution to commence with the hiring process to fill two anticipated firefighter position vacancies subsequent to the promotional process specific to Shift Captain and Captain of training (MTO). (Chief Friedman)

**Item #10** – Consideration of a Resolution to recognize and appropriate \$2,804.32 in reimbursements to A3120.5408.01 (Uniform & Safety). (DC Sandy)

**Item #11** – Consideration of a Resolution authorizing the Mayor to enter into an agreement with the Town of Cortlandville. (Ric VanDonsel)

**Item #12** – Consideration of a Resolution to authorize the Mayor to enter into an agreement with Cortland Fire Department Board of Engineers. (Ric VanDonsel)

**Item #13** – Consideration of a Local Law to Amend section 107 of the City Code changing rates and fee for registration of Vacant Buildings. (Ric VanDonsel)

**Adjournment**

**CITY OF CORTLAND, NEW YORK**  
**LOCAL LAW NO. \_\_\_\_\_ OF THE YEAR 2020**

**Section 1. Enactment and Title.**

The City of Cortland does hereby amend §107-3 and §107-4 of the City of Cortland Code.

**Section 2. Authorization, Purpose and Intent.**

The City has determined that it is necessary to amend the code.

**Section 3. Findings.**

The following sections of the Code shall read:

§107-3 (G):

Fees billed pursuant to 100.16

§107-3 (O):

The responsible party shall comply with, and the property shall be subject to, all provisions of Chapters 220 and 245.

§107-4

Vacant building registration fees.

(1) The owner of a vacant building shall pay an annual fee as set forth in Subsection H(2) of this section for the period the building remains a vacant building.

(2) Fee Schedule:

- a. For residential buildings of one to three units:
  - i. For the first year: \$250;
  - ii. For the second year: \$500;
  - iii. For the third year: \$750;
  - iv. For each subsequent year: \$1,000.
- b. For residential buildings of four to six units, and mixed commercial and residential buildings of two or three residential units:
  - i. For the first year: \$500;
  - ii. For the second year: \$1,000;
  - iii. For the third year: 1,500;
  - iv. For each subsequent year: \$2,000.
- c. For residential buildings of seven or greater units, and mixed commercial and residential buildings of four or greater units:
  - i. For the first year: \$1,000;
  - ii. For the second year: \$2,000;
  - iii. For the third year: \$3,000;
  - iv. For each subsequent year: \$4,000.
- d. For nonresidential buildings, the greater of:
  - i. For the first year: \$1,000 or \$0.05 per square foot;

- ii. For the second year: \$2,000 or \$0.10 per square foot;
- iii. For the third year: \$3,000 or \$0.15 per square foot;
- iv. For each subsequent year: \$4,000 or \$0.20 per square foot.

(3) The vacant building shall be registered prior to the issuance of any building permits, with the exception of a demolition permit.

(4) The vacant building registration fee shall be applied by the Chief Building Official toward the cost of any building permit fees otherwise owed for work proposed at the building for which the vacant building registration fee was paid.

**Section 4. Effective Date.**

This Local Law shall take effect immediately upon filing in the Office of the New York Secretary of State in accordance with the Municipal Home Rule Law.

I hereby certify that the Local Law annexed hereto, designated as Local Law No. \_\_\_ of 2020 of the City of Cortland was duly passed by the City Board on \_\_\_\_\_, 2020, in accordance with the applicable provisions of law.

I further certify that I have compared the preceding Local Law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original Local Law, and was finally adopted in the manner indicated in the above paragraph.

(Seal) Date: \_\_\_\_\_

STATE OF NEW YORK  
COUNTY OF CORTLAND

I, the undersigned, hereby certify that the foregoing Local Law contains the correct text and that all proper proceedings have been had or taken for the enactment of the Local Law annexed hereto.

\_\_\_\_\_ City Attorney

# City of Cortland Special Event Application

Event Name: Chillabration Today's Date: 01/15/20  
 Event Contact: Tim Bennett CDP Member? Yes  No   
 Address: PO Box 685 Cortland, NY 13843  New Event  Existing Event  
 Email: ~~Timothy A. Bennett~~ Timothy A Bennett Phone: 315-271-8875  
 Will proceeds of your event benefit a charitable cause that provides service to Cortland residents? Yes  No  If yes, name the charitable causes: @yahoo.com Non-profit Tax ID: \_\_\_\_\_

## Event Information

NAME OF EVENT: Chillabration  
 TYPE OF EVENT (i.e., walkathon, street fair, festival, etc.): Festival  
 EVENT LAYOUT If the event is a walkathon, run, etc., attach a map of route and/or street closures. If the event is a festival or street fair, attach a map to indicate location of street blockages requested, booth alignment and type of merchandise vended from each booth.

DATE DAY 1: <u>Saturday February 29, 2020</u>	DATE DAY 2: _____
<input type="checkbox"/> STREET CLOSURE: Start Time: <u>12 pm</u> End Time: <u>5 pm</u> Street: _____	<input type="checkbox"/> STREET CLOSURE: Start Time: _____ End Time: _____ Street: _____
<input type="checkbox"/> LOT CLOSURE: Start Time: _____ End Time: _____ Lot: _____	<input type="checkbox"/> LOT CLOSURE: Start Time: _____ End Time: _____ Lot: _____
<input checked="" type="checkbox"/> AMPLIFIED MUSIC: Start Time: <u>12 pm</u> End Time: <u>5 pm</u>	<input type="checkbox"/> AMPLIFIED MUSIC: Start Time: _____ End Time: _____

START LOCATION: Down town Cortland END LOCATION: Down town Cortland  
 EXPECTED # OF PARTICIPANTS: ~~500~~ # OF SPECTATORS: 500 # OF VEHICLES: 0  
 HOTELS: Is this event expected to generate area overnight stays? If so, estimated # of rooms: \_\_\_\_\_

## Event Components

<b>Location/Safety</b> <input type="checkbox"/> City park use <input type="checkbox"/> City streets blocked <input type="checkbox"/> City sidewalks blocked <input type="checkbox"/> City parking lots closed <input type="checkbox"/> City barricades <input type="checkbox"/> City cones <input type="checkbox"/> Animal ban <input type="checkbox"/> Animals are part of the event <input type="checkbox"/> EMTs needed on site <input type="checkbox"/> Police escort requested <b>Waste Management</b> <input type="checkbox"/> City litter pickup <input type="checkbox"/> City street sweeping	<b>Structures</b> <input type="checkbox"/> Temporary structures <input type="checkbox"/> Canopies up to 10' x 10' <input type="checkbox"/> Grounded tents over 10' x 10' <input type="checkbox"/> Beer and/or wine garden <input type="checkbox"/> Street banner requested <input type="checkbox"/> Rides or amusements <input type="checkbox"/> Showmobile rental requested <input type="checkbox"/> Portable restrooms <input type="checkbox"/> Seating area <b>Sound</b> <input type="checkbox"/> Fireworks <input type="checkbox"/> Amplified sound or music <input type="checkbox"/> Ceremonial Gun Salute	<b>Food</b> <input type="checkbox"/> Food cooked on-site <b>Alcohol</b> <input type="checkbox"/> Alcohol sold on-site <input type="checkbox"/> Alcohol served <b>Vending</b> <input type="checkbox"/> Vending of goods <input type="checkbox"/> Vending of food <b>Power Source</b> <input type="checkbox"/> City electricity use <input type="checkbox"/> Generator use <b>Insurance</b> <input checked="" type="checkbox"/> General Liability insurance certificate <input type="checkbox"/> Liquor Liability insurance certificate
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Other components not listed: \_\_\_\_\_

Marketing budget: 1,000 Admission Fee: \$15

Fire Approval: \_\_\_\_\_  
 CPD Approval: \_\_\_\_\_  
 Council Approval: \_\_\_\_\_

# City of Cortland Special Event Application

Event Name: Shakespeare in the Park Today's Date: 1/23/2020  
 Event Contact: Tom Corey CDP Member? Yes  No   
 Address: 1/2 Centn 4 Arts, Horn NY 13077  New Event  Existing Event  
 Email: tomcorey@hotmail.com 72 S. main st. Phone: 607 939 9557  
 Will proceeds of your event benefit a charitable cause that provides service to Cortland residents? Yes  No  If yes, name the charitable causes: Centn 4 Arts Non-profit Tax ID: \_\_\_\_\_

## Event Information

NAME OF EVENT: Shakespeare in the Park (Merry Wives of Windsor)  
 TYPE OF EVENT (i.e., walkathon, street fair, festival, etc.): Theatre  
 EVENT LAYOUT If the event is a walkathon, run, etc., attach a map of route and/or street closures. If the event is a festival or street fair, attach a map to indicate location of street blockages requested, booth alignment and type of merchandise vended from each booth.

DATE DAY 1: <u>wkend 8/14, 15, 16</u>	DATE DAY 2: <u>wkend - 8/21, 22, 23</u>
<input type="checkbox"/> STREET CLOSURE: Start Time: _____ End Time: _____ Street: _____	<input type="checkbox"/> STREET CLOSURE: Start Time: _____ End Time: _____ Street: _____
<input type="checkbox"/> LOT CLOSURE: Start Time: _____ End Time: _____ Lot: _____	<input type="checkbox"/> LOT CLOSURE: Start Time: _____ End Time: _____ Lot: _____
<input checked="" type="checkbox"/> AMPLIFIED MUSIC: Start Time: <u>6:00 pm</u> End Time: <u>9:00 pm</u>	<input checked="" type="checkbox"/> AMPLIFIED MUSIC: Start Time: <u>6:00 pm</u> End Time: <u>9:00 pm</u>

START LOCATION: Saggett Park END LOCATION: SAME  
 EXPECTED # OF PARTICIPANTS: 20 # OF SPECTATORS: 100 # OF VEHICLES: 30? HOTELS: Is this event expected to generate area overnight stays? If so, estimated # of rooms: \_\_\_\_\_

## Event Components

- |   |  |  |
|---|--|--|
| <b>Location/Safety</b><br><input checked="" type="checkbox"/> City park use<br><input type="checkbox"/> City streets blocked<br><input type="checkbox"/> City sidewalks blocked<br><input type="checkbox"/> City parking lots closed<br><input type="checkbox"/> City barricades<br><input type="checkbox"/> City cones<br><input type="checkbox"/> Animal ban<br><input type="checkbox"/> Animals are part of the event<br><input type="checkbox"/> EMTs needed on site<br><input type="checkbox"/> Police escort requested<br><b>Waste Management</b><br><input checked="" type="checkbox"/> City litter pickup?<br><input type="checkbox"/> City street sweeping | <b>Structures</b><br><input checked="" type="checkbox"/> Temporary structures <u>Stage</u><br><input type="checkbox"/> Canopies up to 10' x 10'<br><input checked="" type="checkbox"/> Grounded tents over 10' x 10'<br><input type="checkbox"/> Beer and/or wine garden<br><input type="checkbox"/> Street banner requested<br><input type="checkbox"/> Rides or amusements<br><input type="checkbox"/> Showmobile rental requested<br><input type="checkbox"/> Portable restrooms<br><input type="checkbox"/> Seating area<br><b>Sound</b><br><input type="checkbox"/> Fireworks<br><input checked="" type="checkbox"/> Amplified sound or music<br><input type="checkbox"/> Ceremonial Gun Salute | <b>Food</b><br><input type="checkbox"/> Food cooked on-site<br><b>Alcohol</b><br><input type="checkbox"/> Alcohol sold on-site<br><input type="checkbox"/> Alcohol served<br><b>Vending</b><br><input type="checkbox"/> Vending of goods<br><input type="checkbox"/> Vending of food<br><b>Power Source</b><br><input checked="" type="checkbox"/> City electricity use<br><input checked="" type="checkbox"/> Generator use<br><b>Insurance</b><br><input checked="" type="checkbox"/> General Liability insurance certificate<br><input type="checkbox"/> Liquor Liability insurance certificate |
|---|--|--|

Other components not listed: Stage/Lighting for play  
LOAD-IN Aug 2 - Strike

Marketing budget: \_\_\_\_\_ Admission Fee: FREE

Fire Approval: \_\_\_\_\_  
 CPD Approval: \_\_\_\_\_  
 Council Approval: \_\_\_\_\_

## SOUND DEVICE PERMIT APPLICATION

DATE REQUESTED: 8/14, 15, 16, 21, 22, 23      ISSUANCE DATE: \_\_\_\_\_  
NAME: Center Arts of Women      EXPIRATION DATE: \_\_\_\_\_  
ADDRESS: Shakespeare in the Park      TELEPHONE: \_\_\_\_\_  
72 S. MAIN ST  
HOMER NY 13077

TYPE OF SOUND DEVICE: Amplified Sound<sup>z</sup> Voice Times: 6pm - 9pm  
NON-PROFIT:

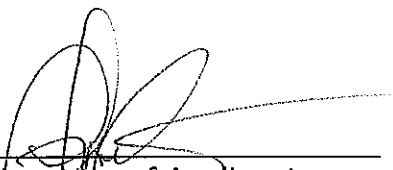
(\*Please check if you are a non-profit group therefore no licensing fee applies)

LICENSE FEE: Fixed Location-\$250    Mounting upon Motor Vehicle-\$500    For Business: \$100

**Fixed Location:** For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place from any one fixed location and not in, or mounted upon a motor vehicle, the sum of **\$250** for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

**Mounting upon motor vehicle:** For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place to be used in, or mounted upon, a motor vehicle, the sum of **\$500** for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

**Business permit fee:** For the use or operation of any radio, phonograph, microphone or other device by which sound is magnified and caused to be heard over any public street or public place from any one fixed location and not mounted on a motor vehicle, the sum of **\$100** for up to 6 events, as approved by Common Council in 2015.

  
\_\_\_\_\_  
Signature of Applicant

8/23/20  
\_\_\_\_\_  
Date

**APPLICATION MUST BE FILED WITH APPLICATION FEE AT LEAST TWO (2) WEEKS BEFORE FUNCTION AND ONE (1) WEEK PRIOR TO COMMON COUNCIL MEETING TO ALLOW TIME FOR APPROVAL.**

**IF APPROVED, YOUR PERMIT WILL BE MAILED TO YOU.**

**IF NOT APPROVED, YOUR APPLICATION FEE WILL BE RETURNED TO YOU.**



**From:** noreply@civicplus.com  
**Sent:** Tuesday, January 21, 2020 2:12 PM  
**To:** mayorofc  
**Subject:** Online Form Submittal: Application to Serve on a Board or Commission

## Application to Serve on a Board or Commission

Name	John C Busch
Email	Perfectworld@twcny.rr.com
Phone	607-753-3716
Address	2 Kent Rd.
City	Cortland
State	NY
Zip Code	13045
Commission or Board You Would Like to be Considered For	Environmental Advisory Committee
Why are you interested in this position?	Concern for the well being of our environment.
What qualifications do you have for this position?	SUNY Cortland Alumnus, retired NYS. H.S. Science Teacher. Cortland citizen since 1967.
Resume Upload	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)



**City of Cortland**  
City Hall – Mayor’s Office  
Brian Tobin  
Mayor  
25 Court Street, Cortland, New York 13045  
Website: [www.cortland.org](http://www.cortland.org)

Phone: 607-758-8374

Fax: 607-756-4644

**REAPPOINTMENTS**

**Cable Commission 3yr term**

Sharon Stevans

**Historic & Architectural Commission 3yr term**

Karina Murphy

Chris Barnes

**Landscape & Design Commission 3yr term**

Theresa Quail

**Planning Commission 3yr term**

Chris Ryan

Jim Reeners

Joe McMahon

**Public Safety/Department of Public Works Commission**

Keith VanGorder



# CORTLAND POLICE DEPARTMENT

## 2020 REQUEST FOR REIMBURSEMENTS

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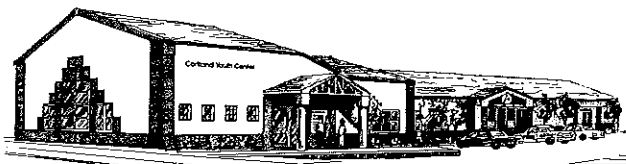
January 30, 2020

**TO: Mack Cook, Director of Administration & Finance**  
**FROM: Deputy Chief Paul A. Sandy**  
**RE: Request for Ballistic Vest Grant Reimbursements**

**Uniform & Safety:(A3120.5408.01**

I am requesting the Common Council recognize and appropriate reimbursements provided by Department of Justice as part of the Ballistic Vest Partnership Grant in the amount of \$2,804.32, electronically transferred to the City of Cortland Finance Department and as partial refund on ballistic vest purchases made by this agency in 2019 and place them in the Cortland City Police Department budget, in the Uniform and Safety line noted above to be utilized to offset the cost of new ballistic vests, which will be purchased in 2020 as part of a continual replacement schedule as required in the City of Cortland and PBA labor agreement.

**\$2,804.32**



# CORTLAND YOUTH BUREAU

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35 Port Watson Street • Cortland, NY 13045 • (607) 753-3021 • Fax: (607) 753-3023 • [www.cortland.org](http://www.cortland.org)

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January 16<sup>th</sup>, 2020

Mayor Tobin-

Attached is the 2020 agreement with the Town of Cortlandville. Please sign and return one of the originals to Patty O'Mara at the Town of Cortlandville or let me know and I can drop off the copy directly to Patty.

Note the 2020 agreement amount reflects the 2% increase over 2019.

Thanks,

John McNerney  
City of Cortland  
Youth Bureau Director  
[mcnerney@cortland.org](mailto:mcnerney@cortland.org)  
607-753-3021 ext. 423  
[cortlandyb.recdesk.com](http://cortlandyb.recdesk.com)



1-3c

**AGREEMENT**

This agreement made the 8<sup>th</sup> day of JANUARY 2020, by and between the City of Cortland, a Municipal Corporation with a principal place of business located at 25 Court Street, Cortland, New York, hereafter referred to as the "City" and the Town of Cortlandville, a Municipal Corporation with a principal place of business located at 3577 Terrace Road, in the Town of Cortlandville, County of Cortland, and State of New York, hereafter referred to as the "Town."

**WHEREAS**, the City maintains, through its Cortland Youth Bureau, Facilities and Personnel for Recreation, Youth Services/Counseling and Parks; and

**WHEREAS**, the Town desires to provide for its Residents Facilities and Personnel for Recreation, Youth Services/Counseling and Parks.

In consideration of the mutual covenants herein expressed, the parties agree as follows:

I. **Use of facilities , Services and Personnel**

The City will make available, at such time and for such duration as determined by the Cortland Youth Bureau, facilities, Youth Services/Counseling, Recreation Programs and Parks for use by the residents of the Town.

II. **Payment**

In consideration of the use of said facilities, Youth Services/Counseling and Parks, the Town agrees to pay the City the amount of Seventy Eight Thousand and Two Hundred thirty four Dollars and 00/100 (\$78,234.00) for use of said facilities, Youth Services/Counseling, Recreation Programs and Parks, during the 2020 calendar year. (2% increase over 2019 contract)

III. **Indemnification**

The Town agrees to indemnify and save harmless the City from any liability or damages the City may suffer as a result of claims, demands, costs, or judgements against the City arising out of an intentional or negligent act committed by the Town and/or the Town residents during the use of said facilities, Youth Services/Counseling and Parks.

IV. **Duration of Agreement**

This agreement will commence January 1, 2020, and terminate as of December 31, 2020.

V. **Facility Management**

The City shall provide, through its Youth Bureau, management services for the daily operation of the facilities. The City shall provide the following services:

- Maintain a cloud based software reservation and scheduling system.
- Require and maintain Certificates of Insurance from groups using facilities.
- Report all Maintenance issues to the Town Highway Superintendent.
- Promote use of the Ted Testa, and Blodgett Mills Park hereinafter collectively the "Cortlandville Parks," and provide program information in the Cortland Youth Bureau brochure.
- Provide staff to manage field reservation and inquiries.
- Provide Park Patrol service and patrol car from May 1<sup>st</sup> – September 1<sup>st</sup> from 6:00 PM seven days a week at all three of the Cortlandville parks.

XIV. Entire Agreement

This agreement constitutes the complete understanding between the parties as to the matters contained herein. This agreement shall not be modified except by written agreement signed by the parties.

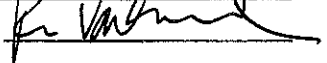
IN WITNESS WHEREOF, the parties have executed this agreement at the date first noted above.

City of Cortland

By: \_\_\_\_\_  
Brian Tobin, Mayor

APPROVED AS TO FORM  
RICHARD VANDONSEL, ESQ.

DATE 1/22/2021

SIGNATURE 

Town of Cortlandville

By:   
Tom Williams, Supervisor

STATE OF NEW YORK )  
COUNTY OF CORTLAND) ss:


On this \_\_\_\_ day of \_\_\_\_\_, before me, the undersigned Notary Public in and for said State, personally appeared Brian Tobin, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity as Mayor of the City of Cortland and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK )  
COUNTY OF CORTLAND) ss:

On this 9<sup>th</sup> day of JANUARY 2021 before me, the undersigned Notary Public in and for said State, personally appeared Tom Williams, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity as Supervisor of the Town of Cortlandville and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

PATRICIA O'MARA  
Notary Public, State of New York  
No. 01OM6212504  
Qualified in Cortland County  
My Commission Expires Oct. 13, 2021

  
Notary Public

**THIS AGREEMENT** is made this First Day of January 2020, **BETWEEN THE CITY OF CORTLAND**, (hereinafter called the "City"), party of the first part; and the **CORTLAND FIRE DEPARTMENT BOARD OF ENGINEERS**, (hereinafter called the "Board of Engineers"), a duly organized and representative group of the existing fire companies of the City of Cortland, party of the second part;

**WHEREAS**, the City is a municipal corporation accountable for protecting the residents of Cortland and their property from the hazards of fire as well as manmade and natural disasters, and who relies in part for such protection from members of the volunteer fire companies organized within the City of Cortland Fire Department, and

**WHEREAS**, the Fire Companies are equipped to provide firefighting and other first responder services and who are further obligated to provide portions of its personnel with certain clothing, equipment, etc., and

**WHEREAS**, the Fire Companies do not have sufficient funds of their own to provide such items,

**NOW THEREFORE, BE IT AGREED AS FOLLOWS:**

The City hereby agrees to pay to the Board of Engineers a sum of Thirty Thousand Dollars, (\$30,000.00), of which Five Thousand Dollars (\$5,000.00) is to be immediately transferred to the operations budget of the Fire Chief to supplement the cost of annual volunteer firefighter physical examinations and related cancer screenings. The remaining twenty-Five Thousand Dollars (\$25,000.00) shall be allocated to the individual fire companies based on a pro-rata formula that includes membership response to alarms, standby time, bunk time, etc.

The Board of Engineers and the companies hereby agree to use the aforementioned funds to provide supplies and other requirements of the volunteer firefighters including but not limited to;

- Expenses for items such as the annual inspection, attendance at parades, volunteer chief's and officer allowances;
- Certain insurance policies and other supplies for the benefit of the volunteer members
- The purchase, cleaning, and maintenance of uniforms for the volunteer firefighters;

- Funds for Fire Police and Fire Investigative activities,
- Recruitment and Retention activities;
- Fire Prevention and community events such as Firefighter for a Day, Here Comes Santa visits, etc.
- Supplies incidental to the operation of the Fire Companies

This contract shall remain in full force and effect for the year 2020 and shall expire on December 31, 2020 at 11:59 p.m. Negotiations concerning the creation of a successor agreement for this contract shall be conducted in good faith during 2020.

IN WITNESS, WHEREOF, the parties hereto, by their duly authorized officers have caused this instrument to be executed on the \_\_\_\_ day of \_\_\_\_\_ 2020.

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Brian Tobin, Mayor  
City Of Cortland

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Jason Thornton, President  
Cortland Fire Department Board of  
Engineers

APPROVED AS TO FORM  
RICHARD VANDONSEL, ESQ.  
DATE 11/16/2020  
SIGNATURE 