



City of Cortland  
25 Court Street, Cortland, NY 13045  
Mayor Brian Tobin  
Telephone – (607) 758-8374 Fax – (607) 756-4644

### **NATIONAL MENTORING MONTH PROCLAMATION**

- Whereas,** the goals of National Mentoring Month are to raise awareness of mentoring, recruit individuals to mentor, and encourage organizations to engage and integrate quality in mentoring into their efforts;
- Whereas,** a mentor is a caring, consistent presence who devotes time to a young person to help that young person discover personal strength and achieve their potential through a structured and trusting relationship;
- Whereas,** quality mentoring encourages positive choices, promotes self-esteem, supports academic achievement and introduces young people to new ideas;
- Whereas,** mentoring programs have shown to be effective in combating school violence and discipline problems, substance abuse, incarceration and truancy;
- Whereas,** research shows that young people who were at risk for not completing high school but who had a mentor were 55 percent more likely to be enrolled in college, 81 percent more likely to report participating regularly in sports or extracurricular activities, more than twice as likely to say they held a leadership position in a club or sports team, and 78 percent more likely to volunteer regularly in their communities;
- Whereas,** youth development experts agree that mentoring is critical to the social, emotional and cognitive development of youth, helping them navigate the path to adulthood more successfully;
- Whereas,** mentors help young people set career goals and use their personal contacts to help young people meet industry professionals and find jobs;
- Whereas,** all of the above listed benefits serve to link youth to economic opportunity while also strengthening the fiber of our communities;
- Whereas,** despite these benefits, one in three youth will reach age 19 without a mentor – constituting a “mentoring gap” that demonstrates a need for collaboration and resources;
- Whereas,** in Cortland County there are many children on the waiting list waiting for adult mentors;

**NOW, THEREFORE,** I Brian Tobin, Mayor of the City of Cortland, New York do hereby proclaim January 2021 as:

#### ***NATIONAL MENTORING MONTH IN CORTLAND***

**AND** urge the residents of our community and communities to recognize the men and women who serve as staff and volunteers, acknowledge that mentoring is beneficial, promote the creation and expansion of quality mentoring programs, and support initiatives to close the “mentoring gap now and throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand this 5th day of January, in the year of our Lord, two thousand twenty-one, and of the City of Cortland New York.

\_\_\_\_\_  
Brian Tobin, Mayor of Cortland, New York

## AGREEMENT

This agreement made the \_\_\_\_ day of \_\_\_\_\_, by and between the City of Cortland, a Municipal Corporation with a principal place of business located at 25 Court Street, Cortland, New York, hereafter referred to as the "City," and the Town of Cortlandville, a municipal corporation with a principal place of business located at 3577 Terrace Road, in the Town of Cortlandville, County of Cortland, and State of New York, hereafter referred to as the "Town."

**WHEREAS**, the City maintains, through its Cortland Youth Bureau, facilities and personnel for Recreation, Youth Services/Counseling and parks; and

**WHEREAS**, the Town desires to provide for its residents facilities and personnel for Recreation, Youth Services/Counseling and parks.

In consideration of the mutual covenants herein expressed, the parties agree as follows:

**I. Use of Facilities, Services and Personnel**

The City will make available, at such time and for such duration as determined by the Cortland Youth Bureau, facilities, Youth Services/Counseling, recreation programs and parks for use by the residents of the Town.

**II. Payment**

In consideration of the use of said facilities, Youth Services/Counseling, recreation programs and parks, the Town agrees to pay the City the amount of Thirty-Eight Thousand and Three Hundred Fifty Dollars and 00/100 (\$38,350.00) for use of said facilities, Youth Services/Counseling, Recreation Programs and Parks, during the 2021 calendar year. (Reduced due to Covid-19)

**III. Indemnification**

The Town agrees to indemnify and save harmless the City from any liability or damages the City may suffer as a result of claims, demands, costs, or judgments against the City arising out of an intentional or negligent act committed by the Town and/or the Town residents during the use of said facilities, Youth Services/Counseling and parks.

**IV. Duration of Agreement**

This agreement will commence January 1, 2021, and terminate as of December 31, 2021.

**V. Facility Management**

The City shall provide, through its Youth Bureau, management services for the daily operation of the facilities. The City shall provide the following services:

- Maintain a cloud based software reservation and scheduling system.
- Require and maintain Certificates of Insurance from groups using facilities.
- Report all maintenance issues to the Town Highway Superintendent.
- Promote use of the Gutches Lumber Sports Complex, Ted Testa, Citizens Park, and Blodgett Mills Park hereinafter collectively the "Cortlandville Parks," and provide program information in the Cortland Youth Bureau brochure.
- Provide staff to manage field reservation and inquires.
- Provide Park Patrol service and patrol car from May 1<sup>st</sup> – September 1<sup>st</sup> from 6:00 PM-10:00pm seven days a week at all three of the Cortlandville parks.

XIII. Entire Agreement

This agreement constitutes the complete understanding between the parties as to the matters contained herein. This agreement shall not be modified except by written agreement signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement at the date first noted above.

APPROVED AS TO FORM  
RICHARD VANDONSEL, ESQ.  
DATE 12/30/2020  
SIGNATURE *R. Vandonsel*

City of Cortland

By: \_\_\_\_\_  
**Brian Tobin, Mayor**

Town of Cortlandville

By: \_\_\_\_\_  
**Tom Williams, Supervisor**

STATE OF NEW YORK )  
COUNTY OF CORTLAND) ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, before me, the undersigned Notary Public in and for said State, personally appeared Brian Tobin, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity as Mayor of the City of Cortland and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK )  
COUNTY OF CORTLAND) ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, before me, the undersigned Notary Public in and for said State, personally appeared Tom Williams, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

Office of the New York State Comptroller  
Thomas P. DiNapoli



New York State and Local Retirement System  
110 State Street, Albany, New York 12244-0001

Kimberly Zeto, Director, Member & Employer Services Bureau

Phone: 518-474-0167  
Fax: 518-474-8357  
E-mail: RTEmpSer@osc.ny.gov  
Web: [www.osc.state.ny.us/retire](http://www.osc.state.ny.us/retire)

December 21, 2020  
Location Code: 20011

Mayor Brian Tobin  
City of Cortland  
25 Court St  
Cortland, NY 13045-2617

Dear Mayor Tobin:

Chapter 264, Laws of 2020, authorizes the City of Cortland to reopen the twenty-year retirement plan, Section 384-d of the Retirement and Social Security Law, for Travis J Marshall, NYSLRS ID R11241028.

If the City elects to provide the benefits of Chapter 264, the enclosed resolution, certification statement, and affidavit *must be filed* with the New York State and Local Retirement System on or before November 11, 2021.

Once we receive the documentation from the City, the member must file the Section 384-d election form (PF5117) to enroll in the twenty-year plan within 6 months of the City of Cortland's filing. The Retirement System will contact the member directly.

The Actuary for the Retirement System has estimated that the additional annual contribution by the City of Cortland will be approximately \$2,600 in the current New York State fiscal year. The first payment of the additional amount would be due 30 days from the receipt date of the completed resolution, certification, and affidavit. In future years, this cost will vary as the billing rates and salaries of those affected change.

In addition, the Actuary has estimated that the immediate past service cost of this benefit will be \$13,600. The past service cost may be paid in a lump sum or amortized over 10 years. If amortized over 10 years, the estimated first year amortization payment, including interest, would be approximately \$1,790. This amount would be due February 1, 2021.

Please return the completed documents to the attention of: **Member & Employer Services Bureau mail drop 5-2'**. For additional information regarding this matter, contact us at (518) 474-0167.

Regards,

*Kimberly Zeto*

Kimberly Zeto, Director  
Member & Employer Services Bureau  
New York State & Local Retirement System

Enclosures

cc: Mr. Mack Cook, Director Admin & Finance

Office of the New York State Comptroller  
Thomas P. DiNapoli



New York State and Local Retirement System  
110 State Street, Albany, New York 12244-0001

Kimberly Zeto, Director, Member & Employer Services Bureau

## **Certification of Member Eligibility Under Chapter 264, Laws of 2020**

Employer's Name: City of Cortland

Employer's Location Code: 20011

Special Plan Reopened: 384-d

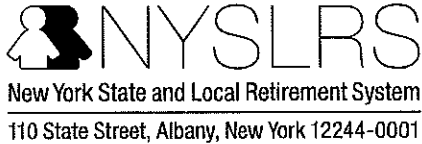
<b>Member Name</b>	<b>NYSLRS ID</b>
Travis J Marshall	R11241028

I certify that the member's previous failure to timely elect to participate in Section 384-d of the Retirement and Social Security Law was not ascribable to his/her own negligence.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)



Kimberly Zeto, Director, Member & Employer Services Bureau

Location Code: 20011

**Resolution reopening Section 384-d of the Retirement and Social Security Law for Travis J Marshall, NYSLRS ID R11241028 as set forth in Chapter 264, Laws of 2020.**

At a meeting of the governing board of the City of Cortland held in \_\_\_\_\_, New York on \_\_\_\_\_, 20\_\_\_\_, \_\_\_\_\_ offered the following resolution:

(Person)

"BE IT RESOLVED: that the governing board of the City of Cortland, does hereby assume the additional cost required to provide the reopening of Section 384-d of the Retirement and Social Security Law, pursuant to Chapter 264 of the Laws of 2020."

STATE OF NEW YORK                    )  
  ) SS:  
COUNTY OF \_\_\_\_\_)

I, \_\_\_\_\_, clerk of the governing board of the City of Cortland of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the \_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. I further certify that the full board, consists of \_\_\_\_\_ members, and that \_\_\_\_\_ of such members were present at such meeting and that \_\_\_\_\_ of such members voted in favor of the above resolution.

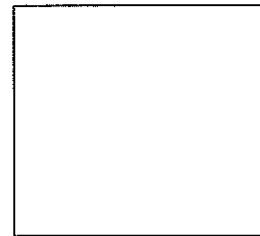
IN WITNESS WHEREOF, I have hereunto

(Seal)

Set my hand and the seal of the City of Cortland

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
(Signature of clerk)



The resolution must be approved by the legislative body and be approved by any other body or officer required by law to approve resolution of such legislative body.

Note: This resolution must be filed with the Division of Retirement Services, Office of the State Comptroller on or before November 11, 2021.



Location Code: 20011

**Affidavit Pursuant to Chapter 264, Laws of 2020**

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State of New York  
County of \_\_\_\_\_

\_\_\_\_\_ being duly sworn, deposes and says:

(Name of Chief Fiscal Officer)

1. That (s)he is the chief fiscal officer of the City of Cortland.
2. That the governing body of said participating employer has elected to reopen the Retirement Plan described in Section 384-d of the Retirement and Social Security Law, for Travis J Marshall, NYSLRS ID R11241028 as set forth in Chapter 264, Laws of 2020.
3. That the employer has received from the Retirement System an estimate of the cost of the benefits provided under Chapter 264, Laws of 2020.  
The estimated additional annual cost will be **\$2,600**.  
The past service cost will be **\$13,600**, if paid as one installment.
4. That said estimated additional annual cost has been appropriated in the budget for said fiscal year, and is available for such payment.
5. That the employer will appropriate the additional amount necessary to fund the past service cost related to this benefit in \_\_\_\_\_ (one or ten) annual payment(s), which will be included on the City of Cortland's Annual Invoice.

\_\_\_\_\_  
(Signature of Chief Fiscal Officer)

\_\_\_\_\_  
(Title)

Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Notary Public, State of New York  
(Please affix stamp or seal)