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### CFD 2021 SAFER Budget Overview

Original Budget	Year #1	Year #2	Year #3	Year #4	Total
Personnel					
Volunteer Coordinator	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 20,000.00
Grant Coordinator	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 16,000.00
for Marketing Class	\$ 8,860.00				\$ 8,860.00
for Social Media Class	\$ 8,860.00				\$ 8,860.00
Equipment					
Electronic Sign	\$ 10,000.00				\$ 10,000.00
Turnout Gear	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 75,000.00
Supplies					
Plenty left in stock from last grant	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual					
Bunker Stipends	\$ 45,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 315,000.00
Physicals	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 48,000.00
Marketing Class	\$ 8,000.00				\$ 8,000.00
Social Media Class	\$ 7,200.00				\$ 7,200.00
Website Redesign	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00
<b>Total</b>	<b>\$ 158,920.00</b>	<b>\$ 126,000.00</b>	<b>\$ 126,000.00</b>	<b>\$ 126,000.00</b>	<b>\$ 536,920.00</b>

To coordinate bunker program and acceptance of new volunteers  
 To coordinate this grant and file reports  
 2 at 60 hours  
 2 at 60 hours  
 For Headquarters  
 10 sets in year 1, 5 sets in other years, \$3,000 per set  
 We do not need more  
 \$7,500 each  
 \$500 each for new bunkers and volunteers  
 2 at \$4,000  
 2 at \$3,600  
 Redesign Fire Department website



**Jerry Brant**

Getting Grants

## SAFER 2021 grant application is now open

\$560 million is available for fire department hiring activities, plus recruitment and retention – a funding level not seen in over a decade

Jan 4, 2022

The **Staffing for Adequate Fire and Emergency Response (SAFER) grant** is now open, with applications due on Feb. 4, 2022, at 5 p.m. ET.

The SAFER grant program aims to ensure that communities have adequate fire protection. Fire departments help accomplish this by expanding their staffing and deployment capabilities so they may more safely and effectively respond to emergencies. With enhanced staffing levels, citizens should see a reduction in response times and an increase in the number of trained personnel who respond to incidents.

### **ELIGIBLE ACTIVITIES**

SAFER grants cover two types of activities – hiring activity and recruitment and retention activity.

**Hiring Activity:** The current SAFER program will award Hiring Activity grants to volunteer, combination and career fire departments to help them increase their cadre of frontline firefighters by providing financial assistance for three functions:

- Additional information or evidence detailing the applicant's particular risks.
- Any other information deemed necessary to adequately weigh the applicant's assistance request for funding under this discretionary competitive grant program.
- No applicant is guaranteed funding.

If you cite documents in your SAFER narratives, please keep a copy of these documents in a place where you can quickly access them if requested. Don't just invent statistics for which you have no documentation just to make your application stronger. Your grant will be denied, and you could find yourself facing criminal charges.

*[Read next: [Grant applications struggles: How to describe your department and coverage area](#)]*

## **ITEMS TO KEEP IN MIND**

As you plan your SAFER grant application, it's important to keep the following in mind:

- No more than 3% of a SAFER grant may be used for grant management and administration. Management and administration costs are not eligible under the Hiring Activity.
- LED and electronic signs are eligible only when they are part of a comprehensive marketing program for recruiting and retention. SAFER will only award one sign per application and at least 75% of its usage must be dedicated to recruiting and retention activities.
- Physicals and annual exams are only eligible for new recruits.
- Funding for new PPE can only apply to new firefighters who join the department after the date of the grant award.
- There is no minimum budget requirement or Maintenance of Effort for the FY2021 SAFER program, meaning the applicant does not need to keep their funding constant from one year to the next during the grant period.
- There is no cost share or match for this year's grant, and there are no position cost limits.

**THIS MAY BE THE BEST OF TIMES**

**2** "I'm about to die up here": N.Y. firefighter recalls mayday incident that led to lawsuit  3

**3** Ore. firefighters' car wash scandal signals deeper issues

**4** 3 Baltimore FFs dead; 1 in critical condition after house fire

**5** FDNY legend, author Dennis Smith dies; fire service leaders share tributes

[MORE FIRERESCUE1 ARTICLES >](#)

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# DISCHARGE OF MORTGAGE

**KNOW ALL MEN BY THESE PRESENTS**, that the City of Cortland (“Mortgagee”), with a mailing address of 25 Court Street, Cortland, NY 13045;

**DOES HEREBY CERTIFY** that the following Mortgage **IS PAID**, all conditional requirements having been satisfied, and does hereby consent that the same be discharged of record.

7

This Mortgage has not been assigned/modified.

Mortgage dated November 13, 2001 made by Cortland Community Services Corporation (“Mortgagor”) to the City of Cortland in the principle sum of One Hundred Thousand and 00/100 Dollars (\$100,000.00), recorded on November 27, 2001 in the Office of the Clerk of the County of Cortland, and bearing Instrument No. 2001-6019.

Dated the \_\_\_\_\_ day of January, 2022.

**IN PRESENCE OF:**

**CITY OF CORTLAND**

\_\_\_\_\_  
**By: Scott Steve, Mayor**

STATE OF NEW YORK)  
COUNTY OF CORTLAND) ss.:

On the \_\_\_\_\_ day of January, 2022 before me, the undersigned, a notary in and for said state personally appeared, \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon his behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

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# SRO Memorandum of Understanding

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## School Resource Officer Memorandum of Understanding

This Memorandum of Understanding (MOU) is entered into on this \_\_\_\_\_ of \_\_\_\_\_ of \_\_\_\_\_  
(Day) (Month) (Year)  
Between Cortland Enlarged City School District, City of Cortland and Cortland City Police,

The Cortland Enlarged City School District, City of Cortland and Cortland Police Department mutually agree as follows:

1. The Cortland Police Department will provide **one** school resource officer to carry out specific duties as outlined in the attached policy, procedures, duties and responsibilities.
2. The SRO's salary will be \$35,000.00 annually and will consist of a Part-Time Police Officer.
3. Cortland Enlarged City School District will provide **100%** of the SRO's salary and related costs.
4. The Cortland Police Department will provide annual training to the SRO to maintain appropriate skills for their duties.
5. The Cortland Police Department will allow SRO to utilize a marked patrol vehicle while on duty.
6. The Cortland Enlarged City School District will provide appropriate fuel for the marked patrol vehicle based upon the SRO usage.
7. The SRO will be a Part-Time Police Officer with the Cortland City Police department and may be utilized in emergency situations if they arise.
8. This MOU will remain in effect from \_\_\_\_\_, 2022 to December 31, 2022
9. The attachment is incorporated by reference and is a part of this MOU.

\_\_\_\_\_  
(School Superintendent)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Chief of Police)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Mayor)

\_\_\_\_\_  
(Date)

# SRO Memorandum of Understanding

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## SRO MEMORANDUM OF UNDERSTANDING ATTACHMENT

### A. NUMBER OF OFFICERS

The City of Cortland shall furnish one Part-Time Police Officer, employed by the Cortland Police Department to serve as a school resource officer to the Cortland Enlarged City School District.

### B. QUALIFICATIONS

The SRO shall meet the following qualifications:

1. Be a certified Part-Time Police Officer by the state of New York.
2. Have excellent communication skills.
3. Be able to relate well to children of all ages.
4. Possess good coordinating and planning skills.
5. Shall be armed in accordance with applicable laws.

### C. GOALS AND OBJECTIVES

1. The goals of the School Resource Officer Program are to assist the Cortland Enlarged City School District in providing a safe learning environment and to improve relationships between law enforcement officers and today's youth. The program also attempts to promote a better understanding of the law enforcement officer's role in society while educating students, parents, and school personnel, which will build a better community while also providing a role model in the educational system.
2. The first priority of the school resource officer is the protection of students and staff from negative influences and to assist in the maintenance of order in the school.
3. The second priority is to act as an advisor to the school staff in safety matters, violence reduction strategies and legal aspects of the activity of students.
4. The third priority is to facilitate learning in citizenship and related law education. Specialized lectures will be prepared and presented on topics discussed by school staff. Students will be provided with information about their rights and responsibilities in the school and community.
5. The final priority is to assist students through counseling them in law related problems and to assist them by mediating disputes. Attempts will be made to identify problems with students and guidance will be provided to them in addressing their problems in a non-violent manner.

# SRO Memorandum of Understanding

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## D. INSTRUCTIONAL RESPONSIBILITY

The SRO will teach law enforcement related topics at the request of the school administration. The SRO may teach the following on a regular basis. This list is not intended to be an all-inclusive list of subjects covered by the SRO.

1. Justification for rules of the law
2. Consequences of crime
3. Juvenile and adult criminal justice systems
4. Career opportunities in law enforcement
5. Substance abuse prevention
6. Violence and crime prevention

## E. SRO EMPLOYER

The SRO shall remain an employee of the Cortland City Police Department and not an employee of the Cortland Enlarged City School District. The SRO shall abide by the policies of the Cortland Enlarged City School District when they are not in conflict with the policy and procedures of the Cortland City Police Department

## F. ADDITIONAL DUTIES AND RESPONSIBILITIES OF THE SRO:

1. The SRO will develop expertise in presenting various subjects such as understanding the laws, police officers and the mission of law enforcement.
2. The SRO will encourage individual and small group discussions about law enforcement related matters with students, faculty and parents.
3. The SRO is not a school disciplinarian. The SRO will not become involved in any form of school-administered punishment. If the staff of the Cortland Enlarged City School District believes a violation of the law has occurred they shall contact the SRO who will determine whether law enforcement action is appropriate.
4. The SRO will, whenever possible, attend meetings of the school's parent and faculty groups to solicit their support and understanding of the SRO program and promote awareness of law enforcement functions.
5. The SRO will, whenever possible, be available for conferences with students, parents and faculty members to assist them with problems of a law enforcement or crime prevention nature.
6. The SRO will be familiar with the community agencies which offer assistance to students and their families, such as mental health clinics, drug treatment centers, etc.



## SRO Memorandum of Understanding

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7. The SRO when working at the school shall be armed at all times.
8. The SRO shall act as an instructor for specialized short-term programs when invited to do so by the superintendent or a person designated by him.
9. The SRO shall coordinate all his/her activities with the administrative staff and will seek permission, advice, and guidance prior to enacting any program within the school.
10. The SRO will assist the superintendent/principal in developing plans and strategies to prevent and/or minimize dangerous situations that may result from student unrest.
11. Should it become necessary to conduct formal interviews with the students, the SRO shall adhere to school board policy, police policy, and legal requirements with regard to such interviews.
12. The SRO shall take lawful action as required. As soon as practical, the SRO shall make the superintendent/principal of the school aware of such action. At the superintendent's/principals request, the SRO shall take appropriate lawful action against intruders and unwanted visitors who may appear at the school and related school functions, to the extent the SRO may do so under the authority of the law.
13. The SRO shall give assistance to police officers in matters regarding his school assignment whenever necessary.
14. The SRO shall maintain a detailed and accurate record of the operation of the School Resource Officer Program.
15. The SRO will be expected to participate in school functions such as athletic events, dances, PTA programs and other school sponsored events when the staff and the SRO agree his/her attendance is advantageous.
16. The SRO is expected to address School Code of Conduct violations upon observation with the offender and report said violations to the proper administrative staff member.

### **G. RULES AND GUIDELINES**

1. The SRO shall adhere to all state and federal laws and the policies/general orders/rules of conduct of the Cortland Police Department.
2. The SRO shall keep documentation of all in office counseling sessions.
3. The SRO shall keep a copy of all policy and school reports regarding criminal incidents at the school.
4. The SRO will not take part in any school disciplinary actions; he/she will only accompany the school interviewer if there is a threat of violence. If the incident is a violation of the law, the SRO may assist in determining if law enforcement action is appropriate.

## SRO Memorandum of Understanding

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5. The SRO will not transport a sick or injured child for medical assistance. The SRO may assist the administration in escorting students who are violent or have threatened violence toward school administration from the campus. It shall be the school's responsibility to release the juvenile according to school policy.
6. The SRO shall wear the appropriate uniform of the Cortland Police Department during working hours unless otherwise approved by the Uniform Division Commander of the Cortland Police Department.
7. The SRO shall be equipped with a radio that will enable them to have direct contact with Cortland Police Department. The SRO will be responsible for determining the need for additional police presence or assistance on campus and will make such request when needed. In the event the SRO request additional patrol units on campus, he/she will act as the primary unit and direct assisting units.

### **H. THE CORTLAND ENLARGED CITY SCHOOL DISTRICT AGREES TO:**

1. Notify the SRO of any crime (misdemeanor or felony) which has been committed on or near school property or of any intelligence that a crime may be committed on or near school property as soon as possible, and to cooperate with any investigation if necessary;
2. Notify the SRO of any searches on school grounds that may lead to criminal charges;
3. Coordinate regular meetings with the SRO and police department administration so as to maintain open lines of communication;
4. Notify the SRO of any student who has been suspended from the school, whether In School Suspension (ISS) or Out of School Suspension (OSS);
5. Request that the SRO monitor halls, lunchrooms, corridors and other areas on or near school grounds only when there is reason to believe that a problem involving school safety has occurred or may occur, and not as a regular practice or as a "duty" typically assigned to a school staff member;
6. Allow the SRO access to all school functions, including classroom activities, as long as the SRO's presence does not interrupt the educational process.
7. Provide the SRO with office space equipped with a desk, computer with Internet access, phone and filing cabinets.
8. Ensure that school personnel, school board members, student and parents are informed of the duties and presence of the SRO in the school district.

### ***Key Law-Enforcement Procedures***

# SRO Memorandum of Understanding

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## Search and Seizure

There is an important difference in the rights of school officials and those of law enforcement officers to conduct searches and seize property of students. These differences are reflected in the standard used to justify such searches and or seizures. School officials may search a student's property and person under their jurisdiction when reasonable suspicion indicates that the search will reveal evidence that the student has violated or is violating the law or the rules of the school. The standard for initiating the search is **"reasonable suspicion."**

The SRO shall not become involved in administrative (school related) searches unless specifically requested by the school to provide security, protection, or the handling of contraband. Administrative searches must be at the direction and control of the school official. The administration will notify, when practical, the SRO before a search of a student if the primary goal of the search was to recover a possible weapon.

At no time shall the SRO require that an administrative search be conducted for law enforcement purposes or have the administrator act as his agent. Any search by an officer shall be based upon **"probable cause"** and, when required, a search warrant shall be obtained. Investigative detention remains an option when reasonable suspicion exists that a criminal offense has been committed or may be committed and that the suspect may be armed.

## Police Investigation and Questioning

The SRO is given the authority to stop, question, interview, and take enforcement action without prior authorization of the principal. The investigation and questioning of students during school hours or at school events should be limited to situations where the investigation is related to school. Investigations and questioning of students for offenses not occurring at the school, or related to school operations, should ordinarily be limited to instances where a delay in questioning may result in danger to any person, flight from the jurisdiction by a person suspected of a crime, or destruction of evidence.

As soon as practical, the principal shall be notified of any significant enforcement event. The SRO should coordinate their activities so that all agencies cooperate in the best interest of the school and the law-enforcement agency.

## Arrest Procedures

The SRO is expected to be familiar with school rules and their application within the school system. Rule infractions will not be handled as violations of the law, but rather referred to the principal or designated official for action. Any questions related to the

## SRO Memorandum of Understanding

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enforcement of rules *versus* the enforcement of laws within the school shall be discussed with the principal. This provision specifically applies to underage smoking and general standards of conduct.

When the arrest of students (or staff) becomes necessary, the SRO will observe the following procedures:

1. The arrest shall be coordinated through the principal whenever practicable.
2. Arrests during school hours shall be reported to the principal as soon as practicable.
3. Arrests should be made with minimal disruption of normal school activities as a primary objective in most cases.
4. Persons forbidden or restricted from the school grounds shall be arrested for trespassing. Principals and employees of the school shall appear in court as necessary.



**City of Cortland**  
**Scott Steve, Mayor**

25 Court Street, Cortland, NY 13045  
Website: [www.cortland.org](http://www.cortland.org)

Telephone – (607) 753-0872  
Fax – (607) 756-4644

Attn.: Michael Gallerani, Acting Regional Traffic Safety & Mobility Engineer

RE: ALTERNATE AND FORMAL TRUCK ROUTE SIGNAGE

Mr. Gallerani,

The City of Cortland is seeking to reduce or eliminate truck traffic along Route 13, Route 11 and Route 41 within the limits of the City of Cortland, and would like to request a formal investigation.

Three Interstate Exits exist North and East of the city, exits 10, 11 and 12. In addition, major connector routes to and through the city are Routes 41, 281, 11, and 13. There is currently a lack of formal signage deterring truck traffic from traveling through the City of Cortland from the Interstate and via these connector arterial routes. The result is an abundance of large vehicles causing unnecessary congestion throughout the city and at several intersections in the downtown area.

Specifically, the following major intersections are severely and negatively impacted by truck traffic: Tompkins Street (Route 13) and Broadway Avenue., Tompkins Street and Main Street, Port Watson Street (Route 13/11/41) and Church Street, the five-way intersection at Church, Elm, Clinton, and North Church Street. All affected intersections along these state routes within the city are additionally impacted.

To accommodate pedestrian safety on state routes, two enhanced pedestrian crossings were designed and installed by NYSDOT in the summer of 2021 on Tompkins Street in the immediate downtown area. Further, the Cortland Common Council has recently passed a referendum seeking installation of an additional enhanced pedestrian crossing at SUNY Cortland's main entrance on Tompkins Street at Folmer Drive.

Perhaps most significantly, a major construction project will begin this Spring converting Main Street in the city from a two lane/one way street to two-lane/two-way traffic. This will severely alter traffic patterns in the overall downtown area, most dramatically changing traffic patterns at major intersections at each end of Main Street – with Route 13 at the southern end, and with Route 222 at the northern end.

Over the last fifteen years New York State has invested a tremendous effort in upgrading State Route 281 and Route 13 just outside the city from a two-lane/two-way highway to a four/five lane highway with a center turn lane, from the South on Route 13 at South Cortland Virgil Road, continuing north along Route 281 beyond the city limits north of West Main Street. Route 13 and 281 were clearly re-designed for the future. Major intersections are designed for truck turning radii, double left turn lanes, pedestrian enhancements, timed and sequenced traffic signals, etc. North of the City on Route 281, the road narrows

back to a two-way/two-lane highway with no intersections or interruptions for the remaining one mile of highway to interstate 81 Exit 12.

By contrast, there have been no accommodations made within the city limits at any of the intersections or city streets along Route 13/11/41, which continue to degrade in all facets of highway usage – pedestrian crossings, inconsistent through/turn lane configurations, a scattershot of roadside parking, multiple active daily railroad crossing conflicts, insufficient turning radii, confusing and conflicting route signage, incompatible signal timing, etc. Your regional group has entertained dozens of requests to modify signal/pedestrian timing at the Route 13/Main Street and Route 13/Church Street intersections, seeking solutions to negate traffic backups and extensive pedestrian usage from high rise elderly housing located at opposite corners of the Church Street intersection. Business growth along South Main Street is quickly expanding, increasing pedestrian traffic at Main and Tompkins Street.

Eliminating large truck traffic from these routes appears to be a straight forward, relatively simple method to enhance travel in and around the City of Cortland. It seems very clear, given the above summary, that consideration to direct through traffic around the city utilizing existing infrastructure - Interstate exits and an upgraded, modern highway system designed for such traffic - is reasonable and highly cost effective. The anticipated result is an efficient route for through trucks and vehicles, while increasing vehicle and pedestrian safety all along the route for SUNY students, the elderly housing residents and an expanding downtown.

Please consider this a formal request for a study of the area. I anticipate your response insight.

Sincerely

Scott Steve, Mayor