



## City of Cortland Common Council

July 5, 2022 – 6:00 PM

City Hall, 25 Cortland Street, Cortland NY 13045

Streaming via Zoom - <https://us02web.zoom.us/j/9235664700>

Meeting Room: 923 566 4700

### AGENDA

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#### PUBLIC HEARING

#### Public Hearing No. 1

#### **Proposed Local Law No. 5 of 2022 to Create a Nuisance Animal and Pest Removal Assistance Program**

CALL TO ORDER – ROLL CALL

SALUTE TO THE FLAG

MOMENT OF SILENCE/REFLECTION

PRIVILEGE OF THE FLOOR

MAYOR’S REPORT

FINANCE REPORT

WARD REPORTS

APPROVAL OF THE MINUTES FOR JUNE 14, 2022

RESOLUTIONS

#### Agenda Item No. 1

#### **Approve Special Event and Related Permits for The Great Cortland Pumpkinfest**

WHEREAS, The Great Cortland Pumpkinfest organizers have submitted a Special Event Application for the purposes of holding a festival in Courthouse Park on October 1 -2, 2022; AND

WHEREAS, organizers have submitted a Sound Device Permit Application for the event; AND

WHEREAS, organizers have submitted an Operating Permit Application for an occupant load of more than 100 persons; AND

WHEREAS, organizers have submitted a Street Banner Application; AND

WHEREAS, organizers have submitted a Street Closure Application requesting the closure of Greenbush Street between Port Watson Street and Central Avenue for the period of 8:00 a.m. October 1, 2022 to 5:00 p.m. October 2, 2022; AND

WHEREAS, the Police Department, Fire Department and City Clerk’s Office have reviewed applicable aspects of these permit applications and recommended their approval; NOW, THEREFORE, BE IT







RESOLVED, that the Common Council hereby adopts Local Law No. 5 of 2022 titled Amendment of Chapter §74 Creating Nuisance Animal Assistance Removal Guidelines and Removal Assistance Program; AND BE IT FURTHER RESOLVED, that the text of the Local Law shall read as follows:

**LOCAL LAW NO. 5 OF THE YEAR 2022**

**“AMENDMENT OF CHAPTER §74 CREATING NUISANCE ANIMAL ASSISTANCE REMOVAL GUIDELINES AND REMOVAL ASSISTANCE PROGRAM”**

Be it enacted by the Common Council of the City of Cortland as follows:

**Section 1. Enactment and Title.**

Chapter 74 – Animals

Article IV. Removal of Nuisance Animals

§74-30. Definitions.

As used in the article, the following words shall have the following respective meanings:

CONTRACTOR – City of Cortland designated contractor for the removal of nuisance animals and the abatement of nuisance animal harborage.

HARBOR/HARBORAGE – Holes, dens, burrows, vegetation, debris, food “stuffs” that attract, provide residence for and sustenance to nuisance animals.

NUISANCE ANIMAL - Woodchucks, skunks, rabbits, raccoons, rodents, possums, vermin.

§74-31. Purpose

The purpose of this article is to 1) provide financial assistance, upon application, to City of Cortland residents, who require removal of nuisance animals as defined by in §74-31, and hire the contractor to aid in such removal; and 2) enact the requirement for residents to abate harbor of such nuisance animals.

§74-32. Financial Assistance.

- A. Upon an approved application by a resident of the City of Cortland, the City will provide financial assistance in an amount that is equal to fifty percent (50%) of the total amount billed by the contractor for services rendered; provided, however that the amount of financial assistance shall not exceed a total of two hundred dollars (\$200.00).
- B. The contractor shall invoice the City directly for services rendered, and the City will thereafter seek payment from the resident for the resident’s portion as outlined herein.

§74-33. Applicability.

- A. This article shall apply to owner occupied properties within the City of Cortland.
- B. A resident/property owner shall be limited to one claim for financial assistance per calendar year.
- C. Verification/proof of harbor abatement shall be required for financial assistance.

§74-34. Abatement of Harbor and Failure Thereof.

- A. Failure to remove the nuisance animal harborage within thirty (30) days of application for reimbursement shall result in a levy of all associated fees incurred by the City against the property, and may further subject the resident/owner to possible violation of *New York State Property Maintenance Code §302.5. Rodent Harborage*, and the associated penalties therewith.



**Agenda Item No. 12**

**Fire Apparatus Purchase**

WHEREAS, the City of Cortland Fire Department has implemented an apparatus replacement schedule considering recommended NFPA Standards, current use and life expectancy, regular and unanticipated repair costs and apparatus value at the end of service life; AND

WHEREAS, there is need for replacement of the 1998 Fire Engine (#202) which is 25 years of age and is slightly behind its recommended replacement; AND

WHEREAS, the manufacturer of this fire engine is no longer in business and replacement parts are not as readily available; AND

WHEREAS, in anticipation of potential replacement, fire department members were tasked with reviewing specifications currently in place for replacement of this engine considering current needs and standardization of apparatus; AND

WHEREAS, initial estimates for this replacement are \$787,000 with a 490 day build out for delivery; AND

WHEREAS, a fire engine meeting many of the specifications is already built as a “Demo Unit” and is ready for immediate delivery with a cost of \$599,000, representing a total base price savings of \$188,000; NOW, THEREFORE, BE IT

RESOLVED, that the City of Cortland Common Council authorizes the Mayor to execute a contract with Premier Fire Apparatus, Inc., representing E-ONE manufacturing, for the purchase of one (1) E-One Custom Typhoon Stainless Steel Fire pumper apparatus with a 1500 GPM pump and 1030 gallon tank equipped with a 450 horsepower Cummins motor (SO #145041) for the base price of \$599,000 with required modifications included to be \$50,000.00 for a total of \$ 649,000.00; AND BE IT FURTHER

RESOLVED, that the Mayor is hereby authorized to execute a municipal equipment bond to cover above costs.

**Agenda Item No. 13**

**Surplus of Fire Department Equipment**

WHEREAS, the City of Cortland Fire Department acquires equipment to provide service to the residents of Cortland; AND

WHEREAS, said equipment has an estimated useful life that depends on recognized standards, frequency of use, and various levels of condition; AND

WHEREAS, at the end of serviceable life and functional need to the Fire Department and City, equipment is removed from service and required to be advertised appropriately for surplus; AND

WHEREAS, the sale of surplus equipment will generate income that can be reinvested to assist in offsetting future purchases of equipment needed by the department; NOW, THEREFORE, BE IT

RESOLVED, that the City of Cortland Common Council authorizes the following equipment currently in possession and use by the Fire Department to be designated as surplus and authorizes the Fire Chief to advertise said equipment in appropriate manner as surplus and available for sale; AND BE IT FURTHER

RESOLVED, that the City of Cortland Common Council authorizes any revenue generated from the sale of this surplus equipment be transferred into the Fire Department Budget line A3410-540700 –Equipment Repair for future use by the Department.

Item #	Year	Description	VIN #	Inventory #
1	2011	Chevy Tahoe	1GNSK2E0XBR351687	CS1101
2	2009	Ford Pickup	1FTRX14W19FA84220	FU0902





**Agenda Item No. 16**

**Appropriate Annual Cortland City Police Bike Sale Proceeds**

WHEREAS, the Cortland City Police Department annually comes into possession of dozens of discarded bicycles, which remain unclaimed by owners; AND

WHEREAS, the Cortland City Police Department has limited space to store these bicycles; AND

WHEREAS, the Cortland City Police Department annually sells these bicycles at a minimal cost in a public sale to place the bicycles back in public use, while reducing the number of bicycles requiring storage; AND

WHEREAS, the funds generated from these sales are donated to a worthy cause which benefits the public; AND

WHEREAS, the Cortland City Police Department held the annual bicycle sale on Saturday, June 25, 2022 from 8:00 AM to 10:00 AM and placed 30 bicycles back into public use, raising \$805.00; NOW, THEREFORE, BE IT

RESOLVED, that the Common Council does hereby affirm the funds from the above noted bicycle sale can be divided equally between the Water Works Deer Fund, for purchase of winter hay, and the Cortland Youth Bureau, for the purchase of ice cream, which will be handed out to citizens throughout the parks over the summer as part of a joint Cortland City Police Department and Cortland City Youth Bureau Community Engagement effort.

**Agenda Item No. 17**

**Authorize Credit Card Accounts for Use by the Youth Bureau**

WHEREAS, the Cortland Youth Bureau desires to establish a new credit card account with Tompkins Trust Company, located at 36 Main Street Cortland, New York, for the purpose of conducting department purchases when payment is required to be made via credit card, and/or the normal procedure of obtaining a purchase order is not feasible; AND

WHEREAS, the Cortland Youth Bureau has been utilizing a credit card account for several years without incident through another financial institution; AND

WHEREAS, the Cortland Youth Bureau is simply changing from one vendor to another; AND

WHEREAS, the Cortland City Common Council adopted a credit card policy on August 3, 2021; AND

WHEREAS, said credit card policy allows credit card accounts to be established by departments with the approval of the Common Council; AND

WHEREAS, said credit card policy requires copies of all monthly credit card statements to be provided to the Common Council; NOW, THEREFORE, BE IT

RESOLVED, the Common Council does hereby grant authority for the Cortland Youth Bureau to establish a credit card account with Tompkins Trust Company to conduct department business when circumstances necessitate in compliance with the City's credit card policy.

**Agenda Item No. 18**

**Accept and Recognize Donations to Cortland Youth Bureau**

WHEREAS, donations have been given to the Cortland Youth Bureau; AND

WHEREAS, the Common Council must accept and allocate such funds; AND

WHEREAS, the Mayor, Common Council and Cortland Youth Bureau wish to publicly recognize these donations and the generosity of the donors; NOW, THEREFORE, BE IT

RESOLVED, that the Common Council accepts the donations listed below, and appropriates funds to the Cortland Youth Bureau operating budget accounts outlined below.

<u>Donor</u>	<u>Amount</u>	<u>Project/Event</u>	<u>Budget Line</u>
Cortland Elks Club	\$450.00	YC Field Trip: Enchanted Forest	A7320.5400

DISCUSSION ITEMS

- Discussion Item No. 1                      Director of Administration & Finance**
- Discussion Item No. 2                      Parker School Ad Hoc Planning Committee**
- Discussion Item No. 3                      Trash and Recycling Ad Hoc Advisory Committee**
- Discussion Item No. 4                      Town and Gown Ad Hoc Planning Committee**
- Discussion Item No. 5                      Conifer Park Tax Certiorari Suit/Settlement**