



City of Cortland Common Council

August 2, 2022 – 6:00 PM

City Hall, 25 Court Street, Cortland NY 13045

Join Zoom Meeting - <https://us02web.zoom.us/j/9235664700>

Meeting Room: 923 566 4700

AGENDA

PUBLIC HEARING

Public Hearing No. 1

Proposed Local Law No. 6 of the Year 2022: Amendment of Article III — Increasing Terms of Councilpersons from Two (2) Year Terms to Four (4) Year Terms

Public Hearing No. 2

Proposed Local Law No. 7 of the Year 2022: Amendment of Article IV – Increasing the Term of Mayor from a Two (2) Year Term to a Four (4) Year Term

CALL TO ORDER – ROLL CALL

SALUTE TO THE FLAG

MOMENT OF SILENCE/REFLECTION

PRIVILEGE OF THE FLOOR

FINANCE REPORT

MAYOR’S REPORT

WARD REPORTS

APPROVAL OF THE MINUTES FOR JULY 19, 2022

RESOLUTIONS

Agenda Item No. 1

Authorize Request for Proposal for Evaluation of Health Insurance Programs

WHEREAS, the Mayor has proposed a Medicaid Advantage plan as an option to be included in health benefits for City of Cortland retirees; AND

WHEREAS, the Mayor has held informational sessions to apprise and educate retirees and Councilpersons; AND

WHEREAS, the issue was discussed at the July 19, 2022 Common Council meeting at which it was indicated that Councilpersons and retirees desire additional information and comparisons between the current plan and the

invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Local Law or the application thereof to other persons or circumstances, and the Common Council of the City of Cortland hereby declares that it would have passed this Local Law or the remainder thereof had such invalid application or invalid provision been apparent.

Section 3. Findings.

All ordinances, local laws and parts thereof inconsistent with this Local Law are hereby repealed.

Section 4 Effective Date.

This Local Law shall take effect immediately upon filing in the Office of the New York Secretary of State in accordance with section 23 and section 27 of the Municipal Home Rule Law.

Agenda Item No. 4 Cancel August 16, 2022 Common Council Meeting

WHEREAS, the Common Council is scheduled to meet on August 16, 2022; AND

WHEREAS, the Common Council and Mayor concur that the business of the City will not be unnecessarily delayed or impacted by the cancellation of the August 16, 2022 meeting; NOW, THEREFORE, BE IT

RESOLVED, that the Common Council does hereby cancel the Common Council meeting scheduled for August 16, 2022; AND BE IT FURTHER

RESOLVED, that the City Clerk shall publish public notice of this cancellation in newspapers and on the City's website.

Agenda Item No. 5 Approval of Assumption of Microenterprise Grant Obligations of Tanya Dammert, dba FireCrest Restaurant by Carballo, LLC dba Los Lagos Restaurant, 13 Groton Avenue

WHEREAS, the City of Cortland was awarded Community Development Block Grant (CDBG) #285ME178-18 in December 2018 to assist existing and start-up microenterprises in the City of Cortland under its CDBG-funded Microenterprise Assistance Program (MAP); AND

WHEREAS, Tanya Dammert was awarded \$31,000 in CDBG funds to facilitate the start-up of a restaurant at 13 Groton Avenue to be known as FireCrest Restaurant under the City's MAP; AND

WHEREAS, Ms. Dammert experienced delays in opening the restaurant due, in part, to delays in obtaining her liquor license; AND

WHEREAS, once opened, the restaurant experienced issues as a result of COVID-19 with staffing shortages and lack of patronage; AND

WHEREAS, Ms. Dammert determined that it was in her best interest to close FireCrest, which was closed in December 2021; AND

WHEREAS, as a creditor, the Cortland County Business Development Corporation (BDC) worked with Ms. Dammert obtaining an agreement to leave behind all CDBG-funded items as well as anything purchased with BDC funds, including improvements to the site to facilitate recruitment of another restaurateur to a turn-key operation; AND

WHEREAS, the BDC identified Andrew and Elizabeth Fox, members of Carballo, LLC, dba Los Lagos to take over the space and operate a new restaurant conditioned, in part, upon the ability to secure the equipment and

furniture and fixtures purchased with the grant funds in return for assuming the CDBG obligations; AND

WHEREAS, the City's MAP Review Committee has reviewed the Los Lagos project, including the details of the transfer of the CDBG obligation to Carballo, LLC contingent upon approval by the NYS Office of Community Renewal (OCR) to operate Los Lagos and is making a recommendation to the City Council to approve same; NOW, THEREFORE, BE IT

RESOLVED, that the City's Common Council does hereby approve the transfer of all Community Development Block Grant funded equipment and other items purchased with Microenterprise Assistance Program funds by Tanya Dammert dba FireCrest Restaurant to Carballo, LLC dba Los Lagos Restaurant in return for Carballo's assumption of the Community Development Block Grant obligations including execution of a deferred payment loan agreement with the City; AND BE IT FURTHER

RESOLVED, that Mayor Scott Steve will request approval of said transfer from the Microenterprise Assistance Program funding source, the NYS Office of Community Renewal as well as requesting that Office waive the training requirement for the Microenterprise Program in consideration of Andrew and Elizabeth Fox's years of experience operating a similar venture in the City of Cortland.

Agenda Item No. 6 Authorize Letter of Support for McNeil Development Company Funding Application

WHEREAS, McNeil Development Company intends to submit an application for funding through the NYS Environmental Facilities Corporation Green Infrastructure Grant Initiative for the sustainable reconstruction of their large group of adjoining parking lots located between Main Street, Church Street, Central Avenue and Groton Avenue in the City of Cortland; AND

WHEREAS, the project would vastly improve the parking areas while eliminating the storm water runoff from their site onto the adjoining streets and local waterways; AND

WHEREAS, the project will incorporate the green infrastructure design practices of pervious pavement and stormwater planters in the rehabilitation of their 1.5 acre parking lot; AND

WHEREAS, these sustainable stormwater management practices will eliminate over 2.6 million gallons of the property's stormwater runoff from entering the City of Cortland's storm sewer system by absorbing, evaporating, evapotranspiring and infiltrating stormwater onsite, preventing it from carrying potential pollutants into the Tioughnioga river; NOW, THEREFORE, BE IT

RESOLVED, that the Common Council does hereby authorize the Mayor to submit a letter in support of McNeil Development Company's application for funding through the NYS Environmental Facilities Corporation Green Infrastructure Grant Initiative for the sustainable reconstruction of parking lots in downtown Cortland.

Agenda Item No. 7 Authorize Request for Proposals for Stormwater Mitigation Study

WHEREAS, in recent years, the City has received complaints related to stormwater during major rain events; AND

WHEREAS, most complaints have come from the Hickory Park, Kellogg Road and Forrest Avenue areas of the City; AND

WHEREAS, the Mayor has proposed conducting a study to develop an engineering report for the City's use toward mitigation of residential stormwater complaints; NOW, THEREFORE, BE IT

RESOLVED, that the Common Council authorizes the issuance of a Request for Proposals for an engineering report which shall address the Hickory Park, Kellogg Road and Forrest Avenue areas and include a description of

the problem, an evaluation of the existing conditions, recommendations for potential engineering solutions, budgetary project cost estimates, and potential funding sources.

Agenda Item No. 8 Authorize Memorandum of Understanding with SUNY Cortland Police Department Relating to Coordination of Law Enforcement Efforts

WHEREAS, a Memorandum of Understanding exists between the City of Cortland Police Department and the SUNY Cortland University Police Department setting forth the respective duties and obligations with regard to the coordination of law enforcement efforts between the University and the City; AND

WHEREAS, the Memorandum of Understanding needs to be renewed for accreditation purposes; NOW, THEREFORE, BE IT

RESOLVED, that the Common Council does hereby authorize the Mayor and Police Chief to execute a Memorandum of Understanding with the SUNY Cortland Police Department relating to coordination of law enforcement efforts.

DISCUSSION ITEMS

- Discussion Item No. 1 Parker School Ad Hoc Planning Committee**
- Discussion Item No. 2 Trash and Recycling Ad Hoc Advisory Committee**
- Discussion Item No. 3 Town and Gown Ad Hoc Planning Committee**
- Discussion Item No. 4 Director of Administration & Finance Position**