

City of Cortland  
Clinton Ave  
NYSEFC Construction Funding

Total project Cost: \$9,088,000.00 Construction Budget

Program	Budget	Spent to Date	Previously Reimbursed	Submitted Reimbursement/ awaiting Payment	Loan Amount
Construction Budget	\$9,088,000.00	\$4,397,397.35			
NYSEFC	\$2,969,205.76	\$1,712,503.01	\$1,698,258.54		
GIGP	\$842,287.40	\$561,696.59	\$505,696.59		\$56,000.00
ISC Grant	\$406,239.00	\$138,071.13	\$138,071.13		
CSC Grant	\$4,000,000.00	\$1,720,523.77		\$875,378.16	\$875,378.16
DWSRF	\$392,831.80	\$218,497.26			
WIFIA Loan	\$1,125,574.78	\$189,509.51			\$189,509.51

NYS Environmental Finance Corporation (NYSEFC) – Grant amount \$995,725.00  
 Green Innovation Grant Program (GIGP) – Grant amount \$842,287.40  
 Integrated Solutions Construction Grant (ISC Grant) – Grant amount \$708,500  
 Climate Smart Community Grant (CSC Grant) – Grant amount \$2,000,000  
 NYS Drinking Water State Revolving Fund (DWSRF) – Grant amount \$235,699  
 EPA Water Infrastructure Finance and Innovation (WIFIA)

Report through April 27<sup>th</sup>, 2022

May meeting update

Clinton Ave:

Grant Program Spent too date Submissions

EFC CWSRF	: \$1,712,503.01	received \$1,698,288.54	\$14,214.47 awaiting submission
GIGP	: \$ 561,696.59	City received \$505,523.31 on Feb 17th	
ISC	: \$ 138,071.13	City received payment in March	
Climate Smart	: \$1,720,523.77	Submitting with quarterly report	\$860,261.89
DWSRF	: \$ 218,497.26	Need to close with Groton Ave loan/grant	
WIFIA Loan	: \$ 189,509.51		

Southside Drainage (Owego)

Labor/material/equipment

Submitted and received : \$149,719.25

Labor/material/equipment to be submitted after budget modification  
\$341,342.51

Engineering to be submit: \$ 27,912.94

Report through April 27, 2022











G	G8130	540501	G-08-8130-0000-0000-540501-	CONTR TOOLS & EQUIPMENT	E	180,000	0	180,000	64,641.41	31,014.21	84,344	53.10
G	G8130	540800	G-08-8130-0000-0000-540800-	CONTR UNIFORM, SAFETY EQUIP	E	20,000	0	20,000	3,600.50	7,030.42	9,369	53.20
G	G8130	541100	G-08-8130-0000-0000-541100-	CONTR UTILITIES	E	323,600	0	323,600	63,261.05	13,330.35	247,009	23.70
G	G8130	541600	G-08-8130-0000-0000-541600-	CONTR TRAVEL EDUC TRAIN	E	11,000	0	11,000	948.70	164.50	9,887	10.10
G	G8130	580100	G-08-8130-0000-0000-580100-	FICA/MED CITY SHARE	E	0	0	0	10,617.85	0.00	-10,618	100.00
	G8130			Total G8130 SEWAGE TREATMENT & DISP		1,975,737	0	1,975,737	409,806.83	127,837.74	1,438,092	27.20
G	G9030	580000	G-09-9030-0000-0000-580000-	EMPLOYEE BENEFITS	E	52,000	0	52,000	0.00	0.00	52,000	0.00
G	G9030	580100	G-09-9030-0000-0000-580100-	FICA/MED CITY SHARE	E	51,000	0	51,000	267.75	0.00	50,732	0.50
	G9030			Total G9030 SOCIAL SECURITY		103,000	0	103,000	267.75	0.00	102,732	0.30
G	G9040	580000	G-09-9040-0000-0000-580000-	EMPLOYEE BENEFITS	E	44,000	0	44,000	0.00	0.00	44,000	0.00
	G9040			Total G9040 WORKERS COMPENSATION		44,000	0	44,000	0.00	0.00	44,000	0.00
G	G9060	580000	G-09-9060-0000-0000-580000-	EMPLOYEE BENEFITS	E	277,671	0	277,671	50,151.32	0.00	227,520	18.10
	G9060			Total G9060 HOSPITAL & MEDICAL INSU		277,671	0	277,671	50,151.32	0.00	227,520	18.10
G	G9710	560000	G-10-9710-0000-0000-560000-	SERIAL BONDS PRINCIPAL	E	504,475	0	504,475	320,000.00	0.00	184,475	63.40
G	G9710	570000	G-10-9710-0000-0000-570000-	SERIAL BONDS INTEREST	E	215,707	0	215,707	77,989.08	0.00	137,718	36.20
	G9710			Total G9710 SERIAL BONDS		720,182	0	720,182	397,989.08	0.00	322,193	55.30
G	G9901	590000	G-10-9901-0000-0000-590000-	TRANSFERS	E	870,000	0	870,000	0.00	217,500.00	652,500	25.00
	G9901			Total G9901 TRANSFER TO OTHER FUNDS		870,000	0	870,000	0.00	217,500.00	652,500	25.00
G				Total G Sewer		0	0	0	-285,340.87	353,773.88	-68,433	100.00
H	H3497	520601	H-03-3497-0000-0000-520601-BU	CAPITAL EQUIPMENT	E	0	0	0	8,946.20	142,267.80	-151,214	100.00
	H3497			Total H3497 FIRE PROTECTION EQUIP &		0	0	0	8,946.20	142,267.80	-151,214	100.00
H	H5197	520601	H-05-5197-0000-0000-520601-SCA	CAPITAL EQUIPMENT	E	0	0	0	14,214.47	0.00	-14,214	100.00
H	H5197	541500	H-05-5197-0000-0000-541500-	CONTR PROFESSIONAL SVCS	E	0	0	0	55,681.64	0.00	-55,682	100.00
H	H5197	541500	H-05-5197-0000-0000-541500-DRI	CONTR PROFESSIONAL SVCS	E	0	0	0	50,286.08	0.00	-50,286	100.00
H	H5197	541500	H-05-5197-0000-0000-541500-SCA	CONTR PROFESSIONAL SVCS	E	0	0	0	101,674.98	0.00	-101,675	100.00
	H5197			Total H5197 HIGHWAY EQUIP & CAP OUT		0	0	0	221,857.17	0.00	-221,857	100.00
H	H7197	520601	H-07-7197-0000-0000-520601-LOC	CAPITAL EQUIPMENT	E	0	0	0	3,644.00	0.00	-3,644	100.00
	H7197			Total H7197 RECREATION EQUIP & CAP		0	0	0	3,644.00	0.00	-3,644	100.00
H	H8090	541500	H-08-1325-0000-0000-541500-NO	CONTR PROFESSIONAL SVCS	E	0	0	0	530.24	0.00	-530	100.00
	H8090			Total H8090 ENVIRONMENTAL ACTIVITIE		0	0	0	530.24	0.00	-530	100.00
H	H8197	541500	H-08-8197-0000-0000-541500-GAT	CONTR PROFESSIONAL SVCS	E	0	0	0	49,202.50	0.00	-49,203	100.00
	H8197			Total H8197 SEWER EQUIP & CAP OUTLA		0	0	0	49,202.50	0.00	-49,203	100.00
H	H8397	520601	H-08-8397-0000-0000-520601-WP	CAPITAL EQUIPMENT	E	0	0	0	40,260.13	0.00	-40,260	100.00
H	H8397	541500	H-08-8397-0000-0000-541500-WP	CONTR PROFESSIONAL SVCS	E	0	0	0	5,999.50	0.00	-6,000	100.00
	H8397			Total H8397 WATER EQUIP & CAP OUTLA		0	0	0	46,259.63	0.00	-46,260	100.00
H	H8597	541500	H-08-8597-0000-0000-541500-SSD	CONTR PROFESSIONAL SVCS	E	0	0	0	2,400.00	0.00	-2,400	100.00
	H8597			Total H8597 DRAINAGE EQUIP & CAP OU		0	0	0	2,400.00	0.00	-2,400	100.00
H				Total H Capital Projects		0	0	0	332,839.74	142,267.80	-475,108	100.00
				Revenue Total		-29,175,748	0	-29,175,748	-2,597,284.66	0.00	-26,578,463	8.90
				Expense Total		29,175,748	0	29,175,748	8,924,122.43	799,166.07	19,452,460	33.30
				Grand Total		0	0	0	6,326,837.77	799,166.07	-7,126,004	100.00



**City of Cortland**  
**Cortland Rehabilitation Program 2020**

4/26/22

**285HR144-20**

**Status of Funds**

Activity Name	Budget	Encumbered but not Paid	Expended	Unencumbered
Housing Rehab	\$246,000.00	\$ .00	\$ .00	\$246,000.00
Program Delivery SU	\$40,000.00	\$40,000.00	\$ .00	\$ .00
Housing Rehab MU	\$164,000.00	\$ .00	\$ .00	\$164,000.00
Program Delivery MU	\$25,000.00	\$25,000.00	\$ .00	\$ .00
Administration	\$25,000.00	\$23,500.00	\$ .00	\$1,500.00
<b>TOTALS:</b>	<b>\$500,000.00</b>	<b>\$88,500.00</b>	<b>\$ .00</b>	<b>\$411,500.00</b>

Program Amount	\$500,000.00	Total Program Income	\$ .00
Total Drawdowns	\$ .00	Balance on hand	\$ .00

## **2020 CDBG Housing Rehab**

This program will assist low to moderate income, one and two unit owner-occupied homes. The programmatic environmental review is currently being completed. It is anticipated that the approval of the Environmental Review and subsequent Release of Funds will be granted in approximately six weeks. Program marketing will begin upon the Release of Funds. In the meantime, program applicants can contact Thoma Development to be placed on the waiting list.

**City of Cortland**  
**City of Cortland Income Property Program**

4/26/22

**Status of Funds**

Activitv Name	Budget	Encumbered but not Paid	Expended	Unencumbered
Housing Rehabilitation SU	\$30,000.00	\$ .00	\$ .00	\$30,000.00
Program Delivery SU	\$5,000.00	\$ .00	\$ .00	\$5,000.00
Housing Rehabilitation MU	\$380,000.00	\$ .00	\$ .00	\$380,000.00
Program Delivery MU	\$60,000.00	\$ .00	\$ .00	\$60,000.00
Housing Rehabilitation 4+ Units	\$ .00	\$ .00	\$ .00	\$ .00
Program Delivery MU 4+	\$ .00	\$ .00	\$ .00	\$ .00
Administration	\$25,000.00	\$ .00	\$ .00	\$25,000.00
Income Property Pre-App's	\$ .00	\$ .00	\$ .00	\$ .00
<b>TOTALS:</b>	<b>\$500,000.00</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$500,000.00</b>

Program Amount            \$500,000.00            Total Program Income            \$ .00

Total Drawdowns            \$ .00            Balance on hand            \$ .00

## **2021 CDBG Housing Rehab**

This program was funded to assist 1-7 unit income properties that are primarily occupied by low to moderate income tenants. NYS OCR has recently revised program requirements for the rehabilitation of properties with 4 or more units. These new requirements will place a burden on applicants with 4 or more units. Due to these changes, the Mayor has recommended that the local program be revised to allow for the renovation of 1 to 3 unit properties. This will allow a greater number of individual structures to be rehabilitated than originally projected, although the number units to be rehabilitated will remain the same. The attached program budget will be revised accordingly.

The programmatic environmental review is currently being completed. It is anticipated that the approval of the Environmental Review and subsequent Release of Funds will be granted in approximately six weeks. Program marketing will begin upon the Release of Funds. In the meantime, program applicants can contact Thoma Development to be placed on the waiting list.

Status Update: May 2022  
New York Hemp Oil  
CDBG ED 285ED948-20

New York Hemp Oil has created 11 full time equivalent jobs. The original grant agreement expired on March 11, 2022, but upon request, the grant agreement was recently extended until March of 2023 to provide the business additional time to meet the program's job creation requirements. Based on the 11 jobs that have been created, the city has drawn down \$139,642 of the \$570,000 that is available in the CDBG grant budget. We are currently reviewing new job creation data to determine if an additional grant disbursement is justified.

## City of Cortland DRI Building Redevelopment Program

### Status of Funds

Project Component	Budgeted	Committed	Expended	Remaining Funds
Building Rehabilitation Funds	\$ 540,000	\$ 540,000	\$ -	\$ 540,000
Façade Lighting Funds	\$ 20,000	\$ 20,000	\$ -	\$ 20,000
Administration Funds	\$ 60,000	\$ 60,000	\$ 16,000	\$ 44,000

### Project Status

	Project Address	Building Owner	Amount Awarded	Scope of Work	Signed Commitment letter	Environmental Review/SHPO	Project Bidding	Signed Construction Contract	Completed Construction	Project Closeout
Building Redevelopment	10-12 Main St.	Evangelos Souzas	\$ 58,000		X					
	33 Main St.	Zeus III of Cortland Inc.	\$ 50,000	X	X	X	X	X		
	35 Main st.	Dana Decker	\$ 58,000	X	X	X	X	X	X	
	37 Tompkins St.	1890 House Carriage House	\$ 60,000	X	X	X	X	X		
	37-39 Central Ave.	Kathy Becker	\$ 60,000	X	X	X	X			
	50 Main St.	Dana Murdock	\$ 60,000	X	X	X	X	X		
	54 Main St.	Jeanne Catalfano	\$ 55,000	X	X	X	X	X		
	77-79 Main st.	Keith Fox, et. all.	\$ 60,000	X	X	X	X			
	130-136 Main st.	Terwilliger Family LLC	\$ 59,000	X	X	X				
Façade Lighting	1 N. Main St.	David Yaman	\$ 10,000	X	X					
	2,4,6,8 Main St.	Kajen LLC	\$ 10,000	X	X					

Total Projects		\$ 540,000
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**PROJECT STATUS FORM**

**Tioughnioga River Local Waterfront Revitalization Program (LWRP Update)**

**Contract # T100131**

**May 2022**

Grant Amount:	\$48,750 (75%)
Match:	\$16,250 (25%)
Total Project Budget:	\$65,000
Thoma Contract Amount:	\$63,000
Billed to City:	\$0
Reimbursement Requested from NY DOS:	\$0
Reimbursed Received from NY DOS:	\$0

<u>Task #</u>	<u>Brief Task Description</u>	<u>Percent of Completion</u>
1	Project Initiation Meeting	100%
2	Waterfront Advisory Committee	100%
3	Procurement of Consultants (if applicable)	100%
4	Consultant Selection and Compliance with Local Procurement Requirements	100%
5	Subcontract Preparation and Execution	100%
6	Second Project Meeting	100%
7	Preparation of a Community Outreach Process and Plan	100%
8	Draft Section I - Waterfront Revitalization Area (WRA) Boundary	100%
9	Draft Section II - Inventory and Analysis	95%
10	First Public Information Meeting	100%
11	Draft Section III - Local Waterfront Revitalization Program Policies	100%
12	Draft Section IV - Proposed Land and Water Uses and Proposed Projects	25%
13	Second Public Information Meeting	0
14	Draft Section V - Techniques for Local Implementation of the Program	0
15	Draft Section VI - Federal and State Actions and Programs Likely to Affect Implementation of the LWRP	0
16	Draft Section VII - Local Commitment and Consultation	0
17	Determination of Significance and Compliance with SEQRA	0
18	Complete Draft LWRP	0

19	Third Public Information Meeting	0
20	Final LWRP	0
21	MWBE Reporting	35%
22	Project Status Reports	35%
23	Final Project Summary Report and Measurable Results forms	0

Comments: Next steering committee meeting is at 10:30am on May 4, 2022. The next public meeting will be held in May, to be determined at the steering committee meeting. Additionally, JKLA is working on a survey that will assist with project selection.



**PROJECT STATUS FORM**  
**City of Cortland DRI 2020**  
**Contract # C1001292**  
**April 27, 2022**

Includes the following components:

- 1) Main Street Improvements
- 2) Pocket Park\*\*
- 3) Crown City Artworks Project
- 4) Downtown WIFI

Grant Amount:	\$5,925,248.00
Total Project Budget:	\$5,925,248.00*
Billed to City:	\$346,589.75
Reimbursement Requested from NY DOS:	\$346,589.75
Reimbursed Received from NY DOS:	\$113,902.73
Total Pending Reimbursement from NY DOS:	\$232,687.03

City published bid March 25, 2022 with opening scheduled for Thursday at the Armory. April 29, 2022.

The Pocket Park originally planned for Main Street will not be created due to ROW issues with the owner of the property to the south of the existing Pocket Park. The City has been reviewing options for the use of those funds. The DOS has agreed to allow the City to re-program those funds. It is our understanding that you are reviewing the options. In the meantime, the bid does include some limited repairs/improvements to the existing Pocket Park to incorporate it into the Mai Street Improvements

All reports are current.

There are no outstanding pay requests. We will check with Nic Dovi's staff to see if they have paid receipts from the engineer to be submitted for reimbursement..

\*Subject to change based on final engineering. No formal match required for grant.

\*\*Currently being reprogrammed

