



City of Cortland Common Council

May 3, 2022 – 6:00 PM

City Hall, 25 Cortland Street, Cortland NY 13045

Join Zoom Meeting - <https://us02web.zoom.us/j/9235664700>

Meeting Room: 923 566 4700

AGENDA

PUBLIC HEARING

Public Hearing No. 1

Creation of a Special Event Temporary Food Vendor License

CALL TO ORDER – ROLL CALL

SALUTE TO THE FLAG

MOMENT OF SILENCE/REFLECTION

PROCLAMATIONS/PRESENTATIONS

Proclamation No. 1

Declaring May 14, 2022 Muscular Dystrophy Association and Cortland Professional Firefighters International Association of Firefighters Local 2737 Boot Day Drive

WHEREAS, the Muscular Dystrophy Association (MDA) and Cortland Professional Firefighters International Association of Firefighters (IAFF) Local 2737 is promoting a "Fill the Boot" drive on May 14, 2022; AND

WHEREAS, the Muscular Dystrophy Association has requested that May 14, 2022 be proclaimed as "MDA/IAFF Local 2737 Boot Drive Day"; AND

WHEREAS, to date over \$679 million has been raised by over 300,000 firefighters through seven decades to save and improve lives of MDA families; AND

WHEREAS, the Muscular Dystrophy Association is the leading health agency providing scientific, medical and emotional support for individuals and families affected by neuromuscular disease; NOW, THEREFORE, BE IT

RESOLVED, I, Scott Steve, Mayor of Cortland, do hereby proclaim May 14, 2022 as Muscular Dystrophy Association and International Association of Firefighters Local 2737 Boot Drive Day in the City of Cortland, and I urge citizens to learn more about Muscular Dystrophy through news media coverage or by calling their local Muscular Dystrophy Association office for more information.

PRIVILEGE OF THE FLOOR

MAYOR'S REPORT

WARD REPORTS

FINANCE REPORT

APPROVAL OF THE MINUTES FOR APRIL 19, 2022

RESOLUTIONS

Agenda Item No. 1 Approve Special Event and Related Permits for St. Anthony's Day Festival

WHEREAS, St. Anthony's Church has submitted a Special Event Application for the purposes of holding the St. Anthony's Day Festival at 50 Pomeroy Street on June 11 -12, 2022; AND

WHEREAS, St. Anthony's Church has submitted an application for the closing of Pomeroy Street from Elm Street to Central Avenue from the hours of 10:00 a.m. to 10:00 p.m. on June 11 - 12, 2022; AND

WHEREAS, St. Anthony's Church has submitted a Sound Device Permit Application for 6:00 p.m. to 10:00 p.m. June 11, 2022 and 12:30 p.m. to 6:00 p.m. June 12, 2022; AND

WHEREAS, St. Anthony's Church has submitted an Operating Permit Application for an occupant load of more than 100 persons, and the use of a stage, tents and propane gas storage containers; AND

WHEREAS, the Police Department, Fire Department and City Clerk's Office have reviewed applicable aspects of these permit applications and recommended their approval; NOW, THEREFORE, BE IT

RESOLVED, that the Common Council does hereby approve a Special Event Permit, an Application for Street Closing, a Sound Device Permit without fee, and an Operating Permit for the St. Anthony's Day Festival to be held on June 11 - 12, 2022.

Agenda Item No. 2 Adopt Local law No. 4 of 2022 "Amending Article §213 Relating to Mobile Food Preparation Vehicle Vendor Special Event Temporary License"

WHEREAS, a public hearing was held on May 3, 2022 regarding proposed changes in regulations for vendors operating mobile food preparation vehicles ("MFPV"); AND

WHEREAS, Article §213-6. Peddling and Soliciting. D. License Required; Exemptions within the City Code has no regulatory framework for a vendor operating an MFPV to obtain a temporary license to operate at authorized special events; AND

WHEREAS, Article §213-6. Peddling and Soliciting. D. License Required; Exemptions has no regulatory framework for a vendor operating an MFPV to obtain a license to operate on the property of a business that employs at least two hundred (200) individuals should that business allow; NOW, THEREFORE, BE IT

RESOLVED, the Common Council approves adoption of Local Law No. 4 of 2022 amending Article §213 to allow for a mobile food preparation vehicles (MFPV) vendor to obtain a special event temporary license or a license to operate on the property of a local business.

Agenda Item No. 3 Transfer of Funds for Fire Apparatus Repair

WHEREAS, the City of Cortland Common Council approved major repair to fire apparatus at the January 18, 2022 regular meeting, with adoption of Resolution 17 of 2022; AND

WHEREAS, this repair has been completed and is satisfactory; AND

WHEREAS, additional repairs were needed due to unforeseen issues discovered during annual servicing and testing that if not addressed would leave the apparatus inoperable; AND

WHEREAS, these repairs facilitate the continuation of the City's desire to maintain an Apparatus Replacement Plan for the immediate and extended future; AND

WHEREAS, the Fire Department strives to maintain all its apparatus in a status of immediate readiness while

prolonging the service life of each within the fiscal imitations of the City; NOW, THEREFORE, BE IT

RESOLVED, that the Common Council authorizes the transfer of \$87,813 from Sales Tax Revenue Line A1325-41120 to the Fire Department Budget Line A3410-540200 Cont. Motor to pay for repairs to Fire Department Apparatus.

Agenda Item No. 4 Appropriate Police Department Impound Scrap Proceeds

WHEREAS, the Cortland City Police Department operates and maintains an impound lot for vehicles towed as a result of unlawful activity under the New York State Penal Law and Vehicle and Traffic Law; AND

WHEREAS, there is a daily charge for each day the vehicle remains at the impound lot; AND

WHEREAS, many times the owner of the vehicle is not interested in retrieving the vehicle due to the poor condition of the vehicle; AND

WHEREAS, the Cortland City Police Department routinely needs to clear the impound lot of unwanted and unusable vehicles, under Section 1244(3)(a) of the New York State Vehicle and Traffic Law; AND

WHEREAS, the Cortland City Police Department sold seven (7) vehicles to Contento's for scrap on March 16, 2022 and received \$1,665.00 on April 22, 2022; AND

WHEREAS, these funds have been placed in the Minor Sales Account with Cortland City Finance Department, but could assist the Cortland City Police Department with purchasing needed equipment; NOW, THEREFORE, BE IT

RESOLVED, that the Common Council directs the transfer \$1,665.00 obtained from scrap vehicles from the Finance Department's Minor Sales account to the Police Department budget line A3120-540200: Motor Vehicle Equipment and Repair to be utilized towards new vehicles and/or equipment.

Agenda Item No. 5 Designate Surplus Police Department Equipment and Appropriate Proceeds

WHEREAS, the Cortland City Police Department has old, outdated and unusable equipment in their possession; AND

WHEREAS, this equipment consists in part of: old Hint computer mounting brackets, rifle/shotgun mounts, external light bars, Kenwood VHF radios, Digital Ally mobile video recorders, Panasonic interior ceiling mount cameras, ELSAG LPR (parts), and misc. other items for patrol vehicles which cannot be utilized; AND

WHEREAS, the Cortland City Police Department wishes to have the Common Council declare these items as surplus and allow it to be sold on Auctions International, an internet auction site; AND

WHEREAS, the Cortland City Police Department wishes to utilize the funds obtained from the sale of these items towards the purchase of new equipment; NOW, THEREFORE, BE IT

RESOLVED, the Common Council does hereby declare the items listed above as surplus and does grant authority to dispose of such property by means of Auction International, with all proceeds put into the Minor Sales account with the City of Cortland Finance Department and returned back to the Cortland City Police Department budget line A3120-540200: Motor Vehicle Equipment and Repair to be utilized towards new vehicles and/or equipment

Agenda Item No. 6 Authorize Agreement for Police Department Body-Worn Camera Grant Application Writing Services

WHEREAS, the Cortland City Police Department documented in the 2020 Executive Order 203 Law Enforcement Reform and Reinvention report that the implementation of body worn cameras by officers would be explored

DISCUSSION ITEMS

Discussion Item No. 1	Director of Administration & Finance
Discussion Item No. 2	Corporation Counsel
Discussion Item No. 3	Apex Site
Discussion Item No. 4	Common Council Meeting Video and Audio
Discussion Item No. 5	Parker School Ad Hoc Planning Committee
Discussion Item No. 6	Trash and Recycling Ad Hoc Advisory Committee
Discussion Item No. 7	Town and Gown Ad Hoc Planning Committee